

BOARD OF PUBLIC WORKS

A meeting of the Board of Public Works was called to order by Chairman Thiele on Monday, June 6, 2022 at 6:00 P.M.

Members present: Antoine, Coenen (via ZOOM), DeCoster, Eggleston, Kilgas, Moore, Schell, and Thiele.

Also present: Mayor Penterman, Attny. Davidson, DPW/Eng. Neumeier, Planner Stephenson, Street Sup. VandenHeuvel, Lib. Dir. Thiem-Menning, and interested citizens.

1. **Correspondence** – none.

2. **Discussion Topics.**

a. Authorization to replace truck #208.

Street Superintendent VandenHeuvel stated truck 208 is a 2006, 5-yard dump truck which has been one of our salter units for as many years. This item was approved for replacement last year, 2021 but we didn't like the bid prices or the delivery times involved and came across a demo unit that we could get our hands on to add to the fleet. At that time it was approved to increase the fleet by one truck and wait for the trade and the purchase of its replacement this year (2022). Asking for approval to replace 2006 truck #208 with a 2022 or newer 5 yard dump truck with plow and wing. This unit does have a stainless steel salter box which is in great shape and will stay and be put on the new truck.

Alder Kilgas asked what the budgeted amount for this truck is. VandenHeuvel did not recall the amount off hand but will bring this number back to the Council.

Alder Thiele questioned the bidding process, and if more bids would be received. VandenHeuvel felt things are coming around and he feels confident that a truck will be obtained by the end of 2022 or the beginning of 2023.

Motion by DeCoster, seconded by Moore to approve the replacement of truck #208 with a 2022 or newer 5-yard dump truck with plow and wing.

All members voted aye.

Motion carried.

b. Award Bid for Project 7-22, Island St./Elm St. Intersection Improvements.

DPW/Eng. Neumeier stated only one bid was received for this project. The Engineering Department has reviewed and analyzed the one bid from Vinton Construction, received on May 25, 2022, for the Project 7-22: Island St./Elm St. Intersection Improvements. The Engineering Department is recommending awarding the bid to Vinton Construction, for the total bid price of \$462,627.41. Due to significant price increases in materials and trucking (fuel) costs over the past few months the Engineering Department has compared the received bid prices against other projects let over the previous two months. Questions from the Board were answered.

Motion by Antoine, seconded by Kilgas to Award Project 7-22, Island St./Elm St. Intersection Improvements to Vinton Construction, for a total bid price of \$462,627.41.

All Ald. voted aye.

Motion carried.

c. Award Bid for Project 8-22, Sidewalk Replacement Program.

DPW/Eng. Neumeier stated the Engineering Department has reviewed and analyzed the one bid received from Al Dix Concrete which was received on May 25, 2022. Due to significant

price increases in materials and trucking (fuel) costs over the past few months the Engineering Department has compared the received bid prices against other projects let over the previous two months. In comparison with similar work, most of the project cost increases are typical in the region. The Engineering Department is recommending awarding the bid to Al Dix Concrete, for a total bid price of \$186,150.00.

Motion by Moore, seconded by Eggleston to award bid for Project 8-22, Sidewalk Replacement Program to Al Dix Concrete, Inc. for a total bid price of \$186,150.00.

All members voted aye.

Motion carried.

d. Library Space Needs Proposal Recommendation.

On April 23, 2022 an RFP was issued for a Space Needs Assessment for the Kaukauna Public Library. RFP's were due back on May 23. Companies that submitted include McMahon, Dimension IV, SEH, Engberg & Anderson, and FEH. Department of Public Works Director Neumeier put together a committee consisting of himself, the Library Director, Assistant Library Director Schneider, Planner Stephenson, and Finance Director Van Rossum. The group went through each of the five RFP's and ranked them using a point system. Criteria consisted of General Requirements, specifically the organization capabilities, staff qualifications and references, as well as Technical Requirements, which consisted of experience, capacity to perform work, and plan of work, including cost. There was a wide range in bids from \$12,000 to \$42,320. The space needs assessment will be paid out of Tax Increment District (TID) 8, specifically Fund 468.

Motion by Kilgas, seconded by Moore to direct the Library Director in conjunction with DPW Director to hire FEH in the amount of \$12,000 for the Space Needs Assessment of the Library All Ald. voted aye.

Motion carried.

e. Jonen Park Pavilion Design Proposal Recommendation.

DPW/Eng. Neumeier stated Jonen Park was developed in 2008 with additions/amenities discussed, including a pavilion. Due to recent increases in park use, the project is in demand. The Engineering Department with the Community Enrichment Service Director sent out a request for proposals to several local engineering firms. City staff reviewed the four proposals based upon prior similar successful work experience, ability to complete the scope of work within the given timeline, and overall cost. We also requested phased elements, including design, bidding, and construction services to make this a successful project from start to finish. McMahon Associates shows broad experience with similar projects, familiarity with the City and Jonen Park specifically as the original designers, and were the lowest proposal fee, based on comparable services offered. It is the Engineering Departments recommendation to work with McMahon Associates for this pavilion project. Questions from the Board were answered.

Motion by Schell, seconded by DeCoster to authorize the Director of Public Works to enter into an agreement with McMahon Associates for design and construction services for Jonen Park Pavilion.

All members voted aye.

Motion carried.

f. Outagamie County Intergovernmental Cost Agreement – CTH J and CTH Q.

DPW/Neumeier stated this agreement is for the construction of several County Highway repaving or resurfacing projects scheduled during the 2022 construction season. The overall scope of each project includes rehabilitation or replacement of the existing asphalt pavement and adjustment of various municipality-owned utility features. In addition, it is anticipated that

the municipality will complete various concrete improvements such as curb and gutter repair, sidewalk installation, etc., prior to each County repaving project. Questions from the Board were answered.

Motion by DeCoster, seconded by Coenen to authorize the Director of Public Works to enter into the Intergovernmental Cost Agreement with Outagamie County.

All members voted aye.

Motion carried.

g. Proposed Storm Sewer Easement to 111 Main Avenue at Central Park.

Civil Fox Engineering, LLC, on behalf of 111 Main, LLC, is requesting a utility easement for the proposed construction. A plot plan and legal description was prepared by Carow Land Surveying, Inc. showing the proposed easement, its location, and dimensions. The property is located at 111 Main Ave, Kaukauna, WI 54130. The construction site lies in Lot 1, Section 22, Township 21 North, Range 18 East. 111 Main, LLC wishes to change the existing building into an apartment building, which has a proposed parking area. (The parking area requires a drain to the existing manhole on City of Kaukauna property). The proposed easement would allow for the construction of the parking area and drainage to the existing stormwater system. This easement would allow the owners of 111 Main, LLC the ability to maintain the proposed stormwater line, with a proposed width of twelve (12) feet to allow adequate ability to fix any future issues if they occur.

A resolution for this easement will be on the Common Council agenda for tomorrow evening.

3. General Matters.

Alder Kilgas asked about the older city parks and the condition of the equipment in them. Street Superintendent VandenHeuvel stated this is being tracked and will be put into the Park Improvement Plan, in which Community Enrichment Services Director is preparing.

Alder Kilgas asked about the landscape memorials that were in front of the old library. Planner Stephenson stated he would check the landscape plan and get back to the Council.

Alder Schell followed up on the manhole covers on Tenth Street. DPW/Eng. Neumeier stated he took a ride through and looked at a couple of them. There is only one or two that have room to be adjusted.

Alder DeCoster asked if an update can be given on the "No Mow May" program.

4. Adjourn.

Motion made by Moore, seconded by Schell to adjourn.

All members voted aye.

Motion carried.

Meeting adjourned at 6:28 p.m.

Sally Kenney
Clerk