



GRIGNON MANSION BOARD MEETING MINUTES

Monday, November 22, 2021

The meeting was called to order by Pennie Thiele at 5:30 PM in the Municipal Services Building Council Chambers

Roll Call

- Present - Sandy Coenen, Patty DeGoey, Shellee Jackels, Carol King, Pennie Thiele, Al Borchardt
- Absent - Bruce Werschem, Lisa Verhagen, Patty Brogan
- Others in Attendance - Cassidy Mickelson

Review/Approve Minutes from October 25, 2021 Meeting

- Motion by Sandy Coenen to approve prior meeting minutes. Seconded by Al Borchardt. Motion Unanimously Approved.

Report from the City (Mickelson)

- 2022 Budget Update – The proposed funds of \$300K for Mansion repairs has been approved. Mickelson had proposed this amount to the City Council with the outlook of the necessary repairs to the Mansion.
- Grignon Mansion Repairs - Mickelson will be addressing contractors for bids to get the repairs underway. There are several contracting businesses experienced in historic preservation work interested in assisting with the repairs.
- Grignon Mansion Endowment Funds - Where do the endowment fund dollars go if we are not able to use them toward the Mansion? The funds are redirected to other non-profit entities in Kaukauna. Currently working with the Community Foundation to find ways for us to be less of a burden to our taxpayers, and to be certain that we are able to cover the salary for the Executive Director without any trouble in the future.

Report from Friends (DeGoey)

- Friends Finance Report
 - Grant Money Account - Beginning balance \$10,003.59, ending balance \$10,006.53; with a deposit of \$2.94.
 - Original Checking Account - Beginning balance \$44,626.46, ending balance \$74,472.11; with total deposits of \$31,359.30, total withdrawals of \$1,513.65, and available non-designated funds of \$38,964.00.
- Upcoming Events
 - November 13 - Festival of Lights set up
 - November 23 - Appleton Christmas Parade - The Grignon Mansion float will be number 29 in the parade this year.
 - November 26 - Fox Cities Festival of Lights - 4:30-9:30 PM. 6-8 volunteers will be needed for the event. There are currently 8 volunteers signed up.
 - November 29 - Little Chute Christmas Parade, 6 PM

- December 7 - Kaukauna Christmas Parade, 6 PM
- Christmas Tours
 - Saturday December 4 & 11, tours 2-7 PM, wagon rides 2:30-7:30 PM
 - Sunday, December 5 & 12, tours 11 am - 4 pm, wagon rides 11:30 am - 4:30 pm
 - Both Saturdays the tours are sold out, Sundays are at 60% reserved
- DeGoe attended Wisconsin Historical Society conference at the end of October - workshops specializing in historical gift shops; working on improving our current gift shop, including offering more indigenous made items and books on indigenous history
- We may be receiving a donation from the Community Foundation for a technological advancement that will help with sorting through, organizing and scanning the current files and artifacts at the Mansion.

Report from the Chair (Thiele)

- Repairs on the Augustine St. railroad crossing have finally been approved.
 - Repairs to be completed by August 31, 2022.
- Should we be or are we doing background checks on our volunteers?
 - We have done them, but currently we are not. Are there liability issues to the city if something were to happen? Mickelson will follow up with HR and report back.
- There will be no Grignon Mansion Board Meeting for December 2021.

Set Next Meeting Date and Location

- Monday, January 24, 2022 at 5:30 PM in the Council Chambers at the Municipal Building.
- Officer Nominations will take place.

Adjourn at 6:10 PM

- Motion by Shellee Jackels. Seconded by Sandy Coenen. Motion Unanimously Approved.

