



COUNCIL PROCEEDINGS - COUNCIL CHAMBERS – KAUKAUNA, WISCONSIN – AUGUST 4, 2026

Pursuant to adjournment on July 21, 2026, a meeting of the Common Council of the City of Kaukauna was called to order by Mayor Penterman at 7:00 PM on Tuesday, August 4, 2026.

Roll call present: Antoine, DeCoster, Eggleston, Kilgas, Moore, Schell, Schumacher, and Thiele.

Also present: Mayor Penterman, Attorney Greenwood, DPW/Eng. Neumeier, Com. Enrich. and Rec. Director Vosters, Associate Planner Nelson, Finance Director Roehl (Zoom), Fire Chief Carrel (Zoom), Library Director Thiem-Menning (Zoom), and interested citizens.

One minute of silent prayer and the Pledge of Allegiance to the American Flag observed by the assembly.

PRESENTATION OF LETTERS, PETITIONS, REMONSTRANCES, MEMORIALS, AND ACCOUNTS

PUBLIC APPEARANCES

BUSINESS PRESENTED BY THE MAYOR

Mayor Penterman announced a house dedication for Habitat for Humanity which will be on August 5, 2026, at 100 W 13th Street at 5 PM.

Swearing in of Police Officer Dylan Solis.

Chief Graff introduced Police Officer Dylan Solis. Clerk Nessmann swore in Police Officer Dylan Solis and his mom pinned on his badge.

Jamie Vande Hey - donation to the Aquatic Center.

Jamie Vande Hey, resident of Kaukauna, introduced her Kaukauna Aquatic Center donation. Vande Hey has two children, one of which has a rare genetic disorder. Vande Hey discussed how she was assisting her child at the Kaukauna pool last summer and was struggling to change him on a small bench. This experience led her to advocate for an adult changing table at the pool. Vande Hey worked with Community Enrichment and Recreation Director Terri Vosters to raise the appropriate funding for the project.

Reappointment of Julie Schroeder to the Redevelopment Authority of the City of Kaukauna (5-year term).

Motion by Moore, seconded by Eggleston to reappoint Julie Schroeder to the Redevelopment Authority of the City of Kaukauna (5-year term).

All Ald. Voted aye.

Motion carried.

Appointment of Karl Zornow to the 1000 Island Environmental Center Committee to replace Deb Jakel for the remainder of her term ending 10.15.2028.

Motion by Antoine, seconded by Eggleston to appoint Karl Zornow to the 1000 Island Environmental Center Committee to replace Deb Jakel for the remainder of her term ending 10.15.2028.

All Ald. Voted aye.
Motion carried.

CONSENT AGENDA

Board of Public Works Meeting Minutes of August 3, 2026.

Health and Recreation Committee Meeting Minutes of August 3, 2026.

Legislative Committee Meeting Minutes of August 3, 2026.

Common Council Meeting Minutes of July 21, 2026.

Plan Commission Meeting Minutes of July 9, 2026.

Industrial Park Commission Meeting Minutes of June 29, 2026.

1000 Islands Environmental Center Committee Meeting Minutes of May 21, 2026.

Joint Review Board Meeting Minutes of April 8, 2026.

Outdoor Alcoholic Beverage Area Application - The Roundabout Bar and Grill.

Item removed by Alder DeCoster and taken up separately.

Bills Payable.

Motion by DeCoster, seconded by Moore, to adopt the remainder of the consent agenda.

All Ald. Voted aye.

Motion carried.

Outdoor Alcoholic Beverage Area Application - The Roundabout Bar and Grill.

This application was removed from the consent agenda as no action was taken at the Health and Recreation Committee. This item will come before the Health and Recreation Committee again where further action will be taken.

REPORTS OF STANDING AND SPECIAL COMMITTEES

Operator (Bartender) Licenses.

The following applicants have applied for an operator's license for the license year **2026-2027** and have been recommended for approval based on their record check by the police department:

Sherry	A	Samantha	Chilton
Lingnofski	D	Hailey	Menasha
Tamayo	J	Jessica	Kaukauna
Behling	J	Bradley	Kaukauna
Simons	J	Breanna	Kaukauna
Demars	M	Nicole	Menasha
Sabally	D	Jamie	Little Chute
Kuehnl	J	Danielle	Menasha
Caves	J	Kinzie	Kaukauna

Syms	C	Carson	Kaukauna
Gilbert	J	Ethan	Little Chute

Motion by Schumacher, seconded by Kilgas, to approve the operator/bartender license as listed.
All Ald. Voted aye.
Motion carried.

REPORTS OF CITY OFFICERS

Solicitors Licenses Discussion.

Alder Antoine discussed the need to raise awareness about solicitors to better protect residents. It is important for the city to know who is soliciting in the city of Kaukauna and not all solicitors have the appropriate licenses.

Wayfinding signs update.

Mayor Penterman provided an update on the wayfinding signs. This has been an ongoing project for the last several years which should be completed by the end of the summer.

Holland Cold Storage – Easement Agreement Request.

The original site plan for Holland Cold Storage was submitted to the Industrial Park Commission in 2010, and an expansion to the facility was completed in 2013. In the minutes from the September 25th, 2013 IPC meeting, it was noted that the gravel trail leading to the Van Eperen stormwater pond was being utilized by Holland Cold Storage as a fire lane despite being located on City property. In 2018, part of the land containing the informal fire lane as well as land containing a parking lot adjacent to Van Eperen Park and Pond was sold to Holland Cold Storage and paved. Access easements were recorded at that time to allow City access to the stormwater pond for maintenance purposes. Part of the existing fire lane is still on City property, and Holland Cold Storage would like to extend this existing fire lane to allow for an additional expansion of their facility.

Motion by Moore, seconded by Schell, to recommend that an agreement and easement be drafted to allow for the expansion of the fire lane on City property and to formalize existing access, with direction from the Industrial Park Commission on a fee for this use of public property by a private entity.

All Ald. Voted aye.

Motion carried.

Special Exception Request Introduction – Haven Heritage Adult Family Home.

A special exception request has been submitted by Paul and Komaria Mendy of Haven Heritage Adult Family Home LLC for the operation of an adult family home at 180 Plank Road (parcel #322073200). This property is zoned Residential Multifamily (RMF), and the current use of the property is duplex style residential units. Per Section 17.19(3) of the Municipal Code, community living arrangements/group homes, subject to Wis. Stats. § 62.23(7)(i), are permitted as a special exception.

ALDER REQUESTS FOR DISCUSSION AT THE NEXT COMMON COUNCIL MEETING

CLOSED SESSION

Adjourn to Closed Session Pursuant to State Statute 19.85(1)(e) for deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive bargaining reasons require a closed session – Commerce Crossing Business Park Parcel 322095604.

Motion by Moore, seconded by Kilgas to adjourn to Closed Session Pursuant to State Statute 19.85(1)(e) for deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive bargaining reasons require a closed session – Commerce Crossing Business Park Parcel 322095604.
All Ald. Voted aye.
Motion carried.

Adjourned to closed session at 7:43 PM.

Return to Open Session for possible action.

Motion by Antoine, seconded by Kilgas to return to open session.
All Ald. voted aye.
Motion carried.

Returned to open session at 7:58 PM.

Motion by Moore, seconded by Eggleston, to make a counteroffer using WB-44 to change the 30-day extension to 60 days to the developer, Innovative Growth LLC.
All Ald. voted aye.
Motion carried.

Adjourn to Closed Session Pursuant to State Statute 19.85(1)(e) for deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive bargaining reasons require a closed session – TEAM Agreements.

Motion by Moore, seconded by Thiele to adjourn to Closed Session Pursuant to State Statute 19.85(1)(e) for deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive bargaining reasons require a closed session – TEAM Agreements.
All Ald. Voted aye.
Motion carried.

Adjourned to closed session at 7:59 PM.

Return to Open Session for possible action.

Motion by Antoine, seconded by Schell to return to open session.
All Ald. voted aye.
Motion carried.

Returned to open session at 8:47 PM.

ADJOURN

Motion by Schell, seconded by Eggleston to adjourn.
All Ald. voted aye.
Motion carried.

Meeting adjourned at 8:47 PM

Kayla Nessmann, Clerk

