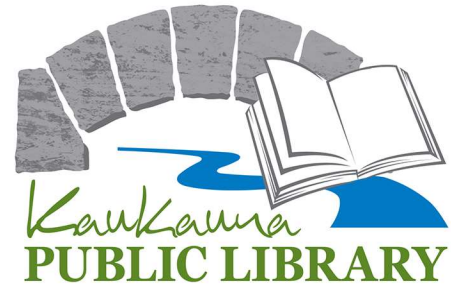


## LIBRARY BOARD MEETING MINUTES

City of Kaukauna

Kaukauna Public Library

207 Thilmany Rd STE 200, Kaukauna



Tuesday, November 25, 2025, at 5:30 PM

### Library Board Room In-Person & Zoom Teleconference Hybrid Meeting

1. Call meeting to order
  - a. The meeting was called to order by Vice-President J. Van De Hey at 5:36p.
2. Roll call of membership
  - a. Present: J. Van De Hey, C. Fallona, M.J. Kilgas, C. Van Boxtel, J. Lucas, D. Tatro, A. Neumeier
  - b. Excused: P. Davis, J. Vondracek
  - c. Also present: A. Thiem-Menning
3. Approval of minutes from previous meeting
  - a. Tuesday, October 28, 2025
    - i. C. Fallona made a motion to approve Tuesday, October 28, 2025, meeting minutes, seconded by M.J. Kilgas. Motion carried; all in favor.
4. Public Participation and Communications
  - a. Director Thiem-Menning noted a thank you note came from the American Legion Auxiliary for participating in their Trunk or Treat.
5. Action Items
  - a. Bill Register October 2025
    - i. M.J. Kilgas made a motion to approve the Bill Register October 2025, seconded by C. Van Boxtel. Motion carries; all in favor.
  - b. 2026 Budget Adoption
    - i. J. Lucas made a motion to approve the 2026 Budget, seconded by D. Tatro. Motion carried; all in favor.
6. Information Items
  - a. Directors Report
  - b. Adult Services Librarian Report
  - c. Youth Services Librarian Report
  - d. Communications Coordinator Report
  - e. Local Historian Report
  - f. Trustee Topic: Chapter 3
  - g. Statistics

- i. M.J. Kilgas made a motion to place the reports on file, seconded by C. Van Boxtel. Motion carried: all in favor.

7. Adjournment

- a. M.J. Kilgas made a motion to adjourn at 6:36p, seconded by C. Fallona. Motion carried; all in favor.

Minutes prepared by A. Thiem-Menning.

