

## **Minutes for 1000 Islands Environmental Center Committee Meeting on Thursday, November 16, 2023**

**Members Present** Breitzman, Eggleston, Hietpas, Hintz, Jakel, Manion, Pautz, and Van Berkel, West, and White

**Not Present** N/A

**Also Present** Debra Nowak and Maureen Feldt

Chair, Pautz called the November Committee Meeting to order at 6:32 PM. A quorum is present. Welcome Brian Hintz and Charles West, our two new Committee members.

### **October 19, 2023, Committee Meeting Minutes**

Manion made a motion to waive the reading of the minutes and approve the October 19, 2023, Committee Meeting minutes. Seconded by Jakel. Motion carried.

**Public Appearances** None

### **October Financial Report**

Discussion on budget item, Seminar Expenses, and the City's decision to deny the Site Manager's FVTC Class expenditures. Eggleston made a motion to approve the October Financial Report. Seconded by Van Berkel. Motion carried.

### **Correspondence**

A group from Alliance Church volunteered on November 4<sup>th</sup> and did an outstanding job with fall clean-up tasks. Noah Acord completed his Eagle Project with 1000 Islands and built two portable snowshoe racks. Kurt Kress built a portable bookshelf cart so we can move it about the building for use. We received the KASD budget payment.

### **Friends of 1000 Islands Report**

The Friends' checking account will be switching to East Wisconsin in the coming months. John Moyles, Director of J&R Aquatic Animal Rescue, will be the speaker at the Annual Meeting on Sunday, January 14 at 1:00 PM.

### **Naturalist's Report**

Nowak is the coordinator for the Outagamie County Bald Eagle Nest Watch and is working with other surrounding county coordinators.

The Motus receiver is installed, and we are working with the City's IT Dept. to get the app running for website viewing of migrating birds passing through along with migration patterns. All costs have been covered by a grant. The Bat Monitoring Station is still up and running through Lawrence University.

Per the City Fire Chief suggestion, our EpiPens and Narcan are stored in the AED case.

Deb created a water quality program for the 6<sup>th</sup> grade science class at Riverview Middle School. The program went extremely well and we received very positive feedback.

Van Berkel made a motion to accept the October Naturalist's Report and place it on file. Seconded by White. Motion carried.

### **Admin and Finance Sub-Committee**

The following two Resolutions are on the Legislative Committee Agenda for approval on Monday, November 20<sup>th</sup> and on the Common Council Agenda for approval on Tuesday, November 21<sup>st</sup>.

- Resolution Directing the 1000 Islands Committee to update their Endowment Policy to match the Language of the Community Foundation.
- Resolution directing the 1000 Islands Committee to transfer Funds from existing Endowment CD's to the Community Foundation.

**Education Sub-Committee** Eagle Days is on Saturday, January 27<sup>th</sup> and we will once again have the National Eagle Center bring a live Bald Eagle and provide three presentations. The Kaukauna Public Library will also have events for Eagle Days and we are looking into ways to incorporate more Community businesses to become involved.

**Buildings and Grounds Sub-Committee** The water pressure regulator valve was failing and Petersen Plumbing replaced the unit this week.

Nowak walked the Boardwalk and Upper Woods trails with a GIS employee from Kaukauna Utilities to map the trails. This information will be instrumental when we start the Boardwalk replacement project and when we re-route and enhance the Upper Woods trails. Memorial benches will also be identified on the map.

**Old Business** Nothing to report.

### **New Business**

Sub-Committee Assignments will stay the same and Hintz will replace Carlson and West will replace Gertz's assignments.

A motion by Manion, seconded by Pautz to adjourn to closed session pursuant to State Statute 19.851(1)(C) to discuss employment, promotion, compensation, or performance evaluation data of any public employee. Motion carried. Adjourned to closed session at 7:30 PM. A motion by Manion, seconded by Eggleston to return to open session for possible action. Motion carried. Returned to open session at 7:52 PM.

### **Good for the Center**

Nowak shared two upcoming holiday events—the Electric City Christmas Parade which we will participate in, and the Volunteer Appreciation Holiday Party. Nowak invited everyone to a parade planning meeting on Monday, November 20 at 4:00 PM and encouraged everyone to stop by during the Volunteer Appreciation Party.

### **Next Committee Meeting**

The next Committee Meeting will be on Thursday, January 18, 2024, at 6:30 PM in the Nature Center building.

### **Adjournment**

There being no further business, Van Berkel moved to adjourn the November 16, 2023, Committee Meeting at 8:03 PM. Seconded by Hietpas. Motion carried.

Maureen Feldt, Acting Secretary