



MEMO

HUMAN RESOURCES

To: Finance and Personnel Committee
From: Shanon Swaney, Human Resources Director
Date: May 16, 2022
Re: Compensation Analysis - Staff Recommendation

For Discussion and Possible Action. After reviewing three proposals submitted to the City of Kaukauna, the evaluation team unanimously agreed that Human Resources Consulting (HRC) met all the standards, conditions and evaluation criteria contained in the RFP.

HRC's analysis is expected to be completed by September 30, 2022. If after the analysis is completed, staff are satisfied with the work conducted by HRC, we would propose to the committee to continue analysis of the City's represented employees.

The proposal is attached for the committee's review.

If there are no concerns, **Staff would seek authorization, from the Finance and Personnel Committee, to enter into an agreement with HRC for the completion of a Compensation Analysis of the City's non-represented employees at a cost not to exceed \$16,800.00.**