



MEMO

HUMAN RESOURCES

To: Finance and Personnel Committee
From: Shanon Swaney, Human Resources Director
Date: November 20, 2023
Re: Notification of Retirement and Approval to Fill Position

Lieutenant Tom Bartolazzi has turned in official notice of retirement from his Lieutenant Investigator position at the Police Department. Lt. Bartolazzi has been with the Police Department since 1996. His last day will be 1/2/2024.

Lt. Bartolazzi's retirement will create a Patrol Office vacancy.

Staff seeks authorization from the Finance and Personnel Committee to fill a Patrol Officer vacancy due to retirement.

