



MEMO

PLANNING AND COMMUNITY DEVELOPMENT

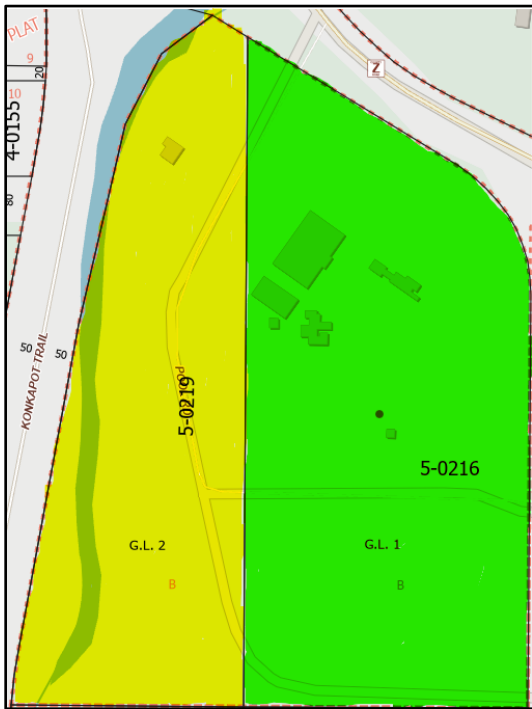
To: Common Council
From: Dave Kittel Director & Adrienne Nelson, Associate Planner
Date: 9/11/2025
Re: CSM Review – Parcels 325021600 and 325021900 (Pool Hill)

Zach Moureau, agent, has submitted a certified survey map for Kaukauna Utilities, to create three lots from parcels 325021600 and 325021900. Kaukauna Utilities would like to subdivide these existing parcels into three lots in order to accommodate the development of a water treatment plant that was approved by the [Plan Commission on March 6th, 2025](#).

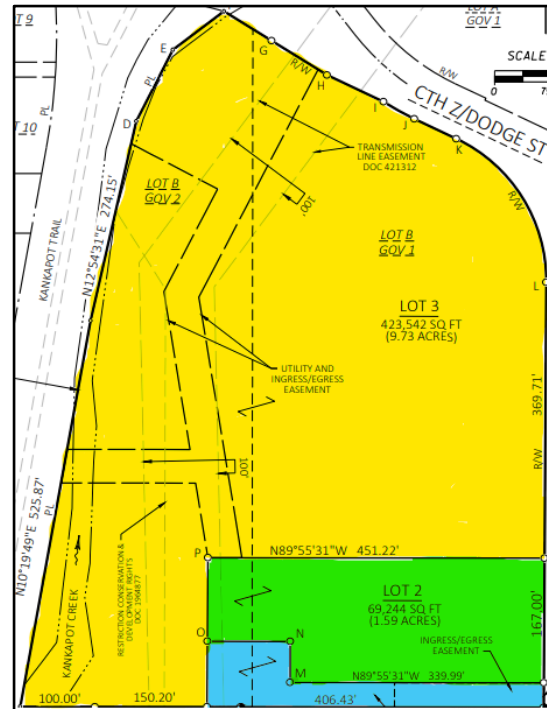
A draft of the CSM and is attached to this report. The current map and proposed map are shown below for additional detail/clarification of the proposed CSM.

The Plan Commission has reviewed the CSM and is recommending approval provided that the signature blocks were updated to reflect the correct staff from the city for documentation. The updates to the signature blocks has been done and is reflected in the attached CSM.

Current:



Proposed



Recommendation:

Approval of the Certified Survey Map creating three lots.

