



MEMO

PLANNING & COMMUNITY DEVELOPMENT

To: Plan Commission
From: Lily Paul, Associate Planner
Date: May 12, 2023
Re: Donation Application Review – Vaudette Plaza

Michelle Keller, the leader of Girl Scout Troop 2055, is inquiring about donating materials and time to help beautify the City. She has proposed to plant flowers in a park within the city, and did not have a specific location in mind. After discussion with Ms. Keller, Vaudette Plaza was proposed to be the recipient park. This location is adjacent to a highly traveled highway and would truly allow the hard work to be seen and recognized. Ms. Keller and the Girl Scouts will plant annuals that are right for the light and temperature of this area. A watering schedule will be administered with the group to ensure that the plants thrive.

Staff will work with the donor to set up a time and schedule for this project. The following dates are the proposed days that the initial planting will happen:

- Saturday May 21, 2023 from 9 AM to 11 AM
- Tuesday May 23, 2023 from 6 PM to 7:30 PM
- Thursday May 25, 2023 from 6 PM to 7:30 PM

A Volunteer form is provided as well. This states that all materials will be provided by the group, but AP Lily will help coordinate and prepare for the service day. The service is expected to last until August 31.

Staff Recommendation

Staff recommends to approve Michelle Keller and Girl Scout Troop 2055's flower planting donation/volunteer service for Vaudette Plaza.