



MEMO

PLANNING AND COMMUNITY DEVELOPMENT

To: Plan Commission
From: David Kittel Director of Planning and Community Development
Date: 5/16/2025
Re: Site Plan Review – Haen Elementary School

Kaukauna Area School District is finalizing an addition on to Haen Elementary School. This addition is approximately 83,600 square feet and will add a gym and classrooms to the existing school. Attache to this report are the site plans for review.

Site Plan Review:

Site/Architectural: [17.32 \(10\) Supplementary District Regulations & applicable zoning](#)

All set back requirements are met and all applicable ordinances are being complied with to include zoning requirements.

Landscape: [17.52 Landscaping Requirements](#)

There are multiple trees and shrubs located on the property. There are no plans to remove these during the construction process. Additional trees are being planted along High Street and this portion will then be brought into compliance with the landscaping requirements. The Haen street side is not currently being worked on and no additional landscaping is being added at this time and no changes are proposed to the boundary areas between the school and residential properties.

Lighting:

The submitted photometric plan shows no direct lighting will be shining off the property.

Stormwater: [22 Stormwater Management](#)

The developer will work with Engineering Department to complete Erosion Control and Stormwater Management permitting.

Ingress/Egress:

No concerns noted at this time

Public Safety:

No concerns noted at this time.

Façade: [17.53 Façade Standards](#)

The proposed site elevations meet façade requirements.

Staff Recommendation:

Staff recommend approval of the development with the following conditions:

- **Prior to issuance of building permits, must obtain Stormwater and Erosion Control permits from the Engineering Department**
- **If possible, additional landscaping should be added along Haen and the property lines between the school and residential properties.**

