



MEMO

PLANNING AND COMMUNITY DEVELOPMENT

To: Plan Commission
From: Adrienne Nelson, Associate Planner
Date: April 7, 2026
Re: Extraterritorial CSM Review – Town of Buchanan

Scott Andersen, surveyor, has submitted a certified survey map on behalf of James and Beth Verbeten, owners, to create two lots and two out lots from parcels 030062307, 030063500, and 030062304 in the Town of Buchanan.

These parcels fall within the extraterritorial review area of the City of Kaukauna, which is why the CSM is being brought before the Plan Commission. They are located just to the west of the Verbeten Subdivision and Inside the Park Place. The out lots will be deeded to the adjoining parcels.

The application and a draft of the CSM are attached to this report.

Recommendation:

Recommend approval of the extraterritorial Certified Survey Map to the Common Council.

