



MEMO

PLANNING & COMMUNITY DEVELOPMENT

To: Plan Commission
From: Adrienne Nelson, Associate Planner
Date: April 6, 2026
Re: Little Free Library Park Donation – Location Update

A donation application for a “little free library” was approved for Mary Brennan at the [October 9, 2025](#), Plan Commission meeting. Mary is requesting a slight change in the location of the little free library (see below). This area is owned by the City of Kaukauna but maintained by Kaukauna Utilities. Mary has already spoken with Kaukauna Utilities about placing the little free library in this area and is now looking for the City’s permission as well.





Staff Recommendation

Staff recommend approval of the updated location, with the understanding that the little free library may need to be temporarily relocated when work begins on the Kaukauna Utilities project.