



COUNCIL PROCEEDINGS - COUNCIL CHAMBERS – KAUKAUNA, WISCONSIN – JULY 7, 2026

Pursuant to adjournment on June 16, 2026, a meeting of the Common Council of the City of Kaukauna was called to order by Mayor Penterman at 7:00 PM on Tuesday, July 7, 2026.

Roll call present: Antoine, DeCoster, Eggleston, Kilgas (Zoom), Moore, Schell, Schumacher, and Thiele.

Also present: Mayor Penterman, Attorney Greenwood, DPW/Eng. Neumeier, Police Chief Graff, Associate Planner Nelson, Finance Director/ Treasurer Roehl, HR Director Hodge (Zoom), Library Director Thiem-Menning (Zoom), Mark and Com Manager Fencil (Zoom), and interested citizens.

One minute of silent prayer and the Pledge of Allegiance to the American Flag observed by the assembly.

PRESENTATION OF LETTERS, PETITIONS, REMONSTRANCES, MEMORIALS, AND ACCOUNTS

Motion by Moore, seconded by Antoine to receive and place on file the letter from Girl Scout Troop 2444.

All ald. Voted aye.

Motion carried.

PUBLIC APPEARANCES

Perry Killian, 2807 Crooks Avenue, Kaukauna, discussed the roundabout on Highway 55 and Morningside Drive. Killian questioned why a roundabout was being put in and mentioned other options could have been utilized.

Sue Greely, N4460 County Rd PP, Appleton, discussed the roundabout on Highway 55 and Morningside Drive. Greely is part of the Lehrer family and was unsure if her mom was approached about selling their land.

Dan Hammen, W2176 Out of Town Ln, Kaukauna, discussed his support for Teams Industries and their amendments to the industrial park request. He mentioned he has worked there for 38 years and wants to see the business continue to grow.

Greg Hammen, 3313 Ridgecrest Lane, Kaukauna, discussed his support for Teams Industries. Hammen mentioned that Teams Industries is a great employer and has a lot of opportunities.

Bill Hammen, 1532 Thelen Avenue, Kaukauna, discussed his support for Teams Industries. Hammen said he has worked for Teams Industries for 22 years and sees the additional parking space needed to support the continued growth of the company.

Kitty Jedwabny, 2647 N Millbrook Rd, Appleton, discussed his support for Teams Industries. Jedwabny said he would like Kaukauna to keep growing and said this company helps with job growth.

BUSINESS PRESENTED BY THE MAYOR

Retirement of Officer Jim Brandt with the Kaukauna Police Department - 26 years.

Mayor Penterman congratulated Officer Jim Brandt on 26 years in law enforcement and 6 years with the Kaukauna Police Department.

Jessica Decet, President of the Fox Family Endurance Events, Inc. donation to 1000 Islands Environmental Center from the Fox Heritage Run.

Jessica Decet, President of the Fox Family Endurance Events, discussed the event they hosted on May 2, 2026, called the Fox Heritage Run. Decet presented a check to Mayor Penterman and the City of Kaukauna for the 1000 Islands Environmental Center eagle nest webcam.

2025 Audited City Financial Statements - presented by Clifton Larson Allen (CLA).

Signing Director, Amber Danielski, presented on the 2025 audited city financial statements. Danielski said they have issued a clean unmodified opinion, which is the highest opinion they can provide from an audit standpoint. This means there are no material misstatements they are aware of.

Proclamation Commemorating the 100 Year Anniversary of the Rapide Croche Hydro Plant.

Mayor Penterman read the Proclamation Commemorating the 100 Year Anniversary of the Rapide Croche Hydro Plant and presented it to Kaukauna Utilities General Manager, Michael Avanzi.

Motion by Moore, seconded by Schumacher to receive and place on file the Proclamation Commemorating the 100 Year Anniversary of the Rapide Croche Hydro Plant.

All Ald. Voted aye.

Motion carried.

CONSENT AGENDA

Board of Public Works Meeting Minutes of July 6, 2026.

Health and Recreation Committee Meeting Minutes of July 6, 2026.

Legislative Committee Meeting Minutes of July 6, 2026.

Common Council Meeting Minutes of June 16, 2026.

Industrial Park Commission Meeting Minutes of June 9, 2026.

Plan Commission Meeting Minutes of June 4, 2026.

Industrial Park Commission Meeting Minutes of June 2, 2026.

Library Board Meeting Minutes of May 26, 2026.

Plan Commission Meeting Minutes of May 20, 2026.

Industrial Park Commission Meeting Minutes of May 1, 2026.

Plan Commission Meeting Minutes of April 23, 2026.

2026-2027 Beer and Liquor License.

Temporary Class B License to American Legion Post 258, on August 18, 2026, for Car Show & Brat Fry.

Special event application to RV Cross Country Team for 9/22/26 and 9/28/26 from 3:00pm-6:30pm at Grignon Park for cross country meets.

Special event application to Kaukauna Utilities for Water Treatment System Improvement Project-Groundbreaking on 7/7/26 from 8:00am-12:00pm.

Special event application & request for inflatables to the Bank of Kaukauna for Customer appreciation event on 7/23/26 from 9:00am-3:00pm.

Bills Payable.

Motion by Moore, seconded by Antoine, to adopt the consent agenda.

All Ald. Voted aye.

Motion carried.

REPORTS OF STANDING AND SPECIAL COMMITTEES

Operator (Bartender) Licenses.

The following applicants have applied for an operator's license for the license year **2026-2027** and have been recommended for approval based on their record check by the police department:

Schink	C.	Noah	Kaukauna
Lancour.	A.	Fox	Appleton
Boelter	N.	Terri	Kimberly
Gisvold	L.	Cameron	Appleton
Larson	G.	Robert	Kaukauna
Fink	L.	Kristina	Kaukauna
Steineke	J.	Carter	Kaukauna
Colchado	M.	Rose	Kaukauna
Micke	M.	Alaxandria	Appleton
Shiffert	L.	Deneen	Kaukauna
Vanevenhoven	J.	Keira	Kaukauna
Keberlein	J.	Mary	Kaukauna
Verhoeven	J.	Amy	Kaukauna
Wisniewski	A.	Mary	Kaukauna
Verstegen	M.	Nicole	Appleton
Casanova	E.	Kendra	Kaukauna
MacLaurin	W.	Blaine	Appleton
Carstens	A.	Lisa	Appleton
Fuhrmann	P.	Dana	Kaukauna
Hietpas	M.	Shelby	Kaukauna
Kobussen	M.	Hailey	Kaukauna
McLaughlin	M.	Amy	Kaukauna
Shiffert	J.	Jacob	Kaukauna

Henson	E.	Karen	Combined Locks
Krause	S.	Brady	Kaukauna
Reyes	M.	Hope	Kaukauna
Vosters	D.	Jesse	Kaukauna
La Chance	L.	Jason	Wrightstown
La Chance	L.	Lexi	De Pere
Roble	A.	Kendra	Kaukauna
King	L.	Payton	Kaukauna
Keddell	M.	Emma	Neenah
Kizewski	P.	Joel	Appleton
Czarknecki	L.	Jamie	Appleton
Siegel	M.	Annette	Kimberly
Schreiber	E.	Amber	Appleton
Schmidt	J.	Jeremy	Kaukauna
Scheffler	C.	Margaret	Kaukauna
Gasca Ramirez	E.	Abril	Kaukauna
Wilcox	L.	Abigail	Chilton
Hibbard	M.	Paige	Kaukauna
Wiegert	L.	Kari	Kimberly
Kressin	A.	Audrey	Kaukauna
Cornelius	M.	Laila	Kaukauna
Collingwood	D.	Paul	Kaukauna
Ochoa	A.	Erika	Oshkosh

Motion by Schumacher, seconded by Schell, to approve the operator/bartender license as listed.
All Ald. Voted aye.
Motion carried.

The following applicant has applied for a **2026-2027** operator's license and has been recommended for **denial** based on their record check by the police department:

Poole	A.	Heather	Appleton
-------	----	---------	----------

Motion by Schumacher, seconded by Thiele, to deny the operator/bartender license as listed.
All Ald. Voted aye.
Motion carried.

REPORTS OF CITY OFFICERS

Discussion on Alcohol Licensing in Future Years.

Alder Moore suggested that a late fee is applied when businesses turn their applications in late. Attorney Greenwood mentioned that in the City of Kaukauna municipal code, it states that license renewals should be made to the clerk by April 15 every year and there is a penalty for not following that. Greenwood does not believe the city has been enforcing that and said this could be a future discussion item to see whether this timeline is still appropriate. All departments involved in the liquor license process will be getting together to discuss the future alcohol licensing process.

South Industrial Park Covenants – Amendments Requests.

Two amendment requests were submitted by TEAM Industries to amend the South Industrial Park Covenants. Per the amendment process laid out in Section 12 of the covenants, City staff mailed out the attached documents to all property owners within the South Industrial Park, as defined in

Section 11 of the covenants, to gather votes in the form of a recordable document. For the amendments to pass, the majority of property owners must vote in favor of the changes, and the amendments must receive a three-fourth's favorable vote by the Common Council.

A total of 23 votes were needed in favor of the amendments to constitute a majority of the property owners. At this time, 28 votes have been received in favor of the parking amendment, and 26 votes have been received in favor of the storage amendment. No votes were received against the amendment requests, although there was a concern brought up regarding the lack of specificity in the storage amendment. The Industrial Park Commission recommended approval of the amendments as presented at their June 29, 2026, meeting.

High Pointe Meadows Preliminary Plat Introduction.

Tom Dercks, petitioner, has submitted a preliminary plat on behalf of Dercks 5 LLC, property owner, for the development of the High Pointe Meadows Subdivision. This development would be located to the west of the Verbeten Subdivision and Inside the Park Place. This new development is planned to be completed in two phases, and it would create 117 new residential lots over a total of about 48 acres. A total of 1.19 miles of street would be added, with one entrance off DeBruin Road to the west and two entrances to the south off Springcrest Drive and Cilantro Lane. The smallest lot size would be 10,012, and the largest lot size would be 69,297.

Alder Thiele brought up a concern about traffic and how that is going to impact access to the middle school and Highway 55 corridor.

Rezoning Request – Parcel 321063400.

Jason Hurst, applicant, in collaboration with Wood Brown LLC, owner, has submitted an application to rezone parcel 321063400 from Commercial Highway District (CHD) to Residential Multifamily District (RMF). The purpose of this rezoning is to facilitate the construction of residential homes. The developer is considering constructing single-family dwellings, two-family dwellings, single-family attached with zero lot line dwellings, townhouses, or a mixture of dwelling types.

Motion by Moore, seconded by Thiele, to forward the rezoning request for parcel 321063400 on to the Plan Commission for review and that a public hearing date be set.

All Ald. Voted aye.

Motion carried.

PRESENTATION OF ORDINANCES AND RESOLUTIONS

Resolution 2026-5518 Resolution Declaring Official Intent to Reimburse Expenditures from Proceeds of Borrowing.

Motion by Moore, seconded by Eggleston to suspend the rules and waive the reading of Resolution 2026-5518 Resolution Declaring Official Intent to Reimburse Expenditures from Proceeds of Borrowing.

All Ald. Voted aye.

Motion carried.

Motion by Moore, seconded by Antoine to adopt Resolution 2026-5518 Resolution Declaring Official Intent to Reimburse Expenditures from Proceeds of Borrowing.

All Ald. Voted aye.

Motion carried.

Resolution 2026-5519 Resolution Approving Amendment to Protective Covenants for Kaukauna Industrial Park.

Alder Moore thanked the Industrial Park Commission for reviewing the covenants.

Motion by Moore, seconded by Thiele to suspend the rules and waive the reading of Resolution 2026-5519 Resolution Approving Amendment to Protective Covenants for Kaukauna Industrial Park.
All Ald. Voted aye.
Motion carried.

Motion by Moore, seconded by Eggleston to adopt Resolution 2026-5519 Resolution Approving Amendment to Protective Covenants for Kaukauna Industrial Park.
Roll call vote: Antoine - aye, DeCoster – aye, Eggleston - aye, Kilgas -aye, Moore - aye, Schell - aye, Schumacher - aye, and Thiele - aye.
Motion carried.

Resolution 2026-5520 Resolution Approving Amendment to Protective Covenants for Kaukauna Industrial Park.

Motion by Moore, seconded by Schumacher to suspend the rules and waive the reading of Resolution 2026-5520 Resolution Approving Amendment to Protective Covenants for Kaukauna Industrial Park.
All Ald. Voted aye.
Motion carried.

Motion by Moore, seconded by Eggleston to adopt Resolution 2026-5520 Resolution Approving Amendment to Protective Covenants for Kaukauna Industrial Park.
Roll call vote: Antoine - aye, DeCoster – aye, Eggleston - aye, Kilgas -aye, Moore - aye, Schell - nay, Schumacher - aye, and Thiele - aye.
Motion carried (7-1).

Resolution 2026-5521 Final Resolution Authorizing Public Improvements to Alleys Abutting Properties along Dixon Street, East Seventh Street, East Eighth Street, West Fourth Street, West Fifth Street, West Thirteenth Street, and West Fourteenth Street.

Motion by Moore, seconded by Schumacher to suspend the rules and waive the reading of Resolution 2026-5521 Final Resolution Authorizing Public Improvements to Alleys Abutting Properties along Dixon Street, East Seventh Street, East Eighth Street, West Fourth Street, West Fifth Street, West Thirteenth Street, and West Fourteenth Street.
All Ald. Voted aye.
Motion carried.

Motion by Moore, seconded by Antoine to adopt Resolution 2026-5521 Final Resolution Authorizing Public Improvements to Alleys Abutting Properties along Dixon Street, East Seventh Street, East Eighth Street, West Fourth Street, West Fifth Street, West Thirteenth Street, and West Fourteenth Street.
All Ald. Voted aye.
Motion carried.

ALDER REQUESTS FOR DISCUSSION AT THE NEXT COMMON COUNCIL MEETING

Alder Moore requested a discussion on City Administrator, Mayor, and City Attorney positions. Alder Antoine requested an update on the girl scout camp. Alder Kilgas requested an update on the La Follette park plan.

CLOSED SESSION

Adjourn to Closed Session Pursuant to State Statute 19.85(1)(g) Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved - The Reserve Developer's Agreement.

Motion by Moore, seconded by DeCoster to adjourn to Closed Session Pursuant to State Statute 19.85(1)(g) Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved - The Reserve Developer's Agreement..

All Ald. Voted aye.

Motion carried.

Adjourned to closed session at 7:59 PM.

Return to Open Session for possible action.

Motion by Moore, seconded by Antoine to return to open session.

All Ald. voted aye.

Motion carried.

Returned to open session at 8:32 PM.

ADJOURN

Motion by Moore, seconded by Schell to adjourn.

All Ald. voted aye.

Motion carried.

Meeting adjourned at 8:33 PM

Kayla Nessmann, Clerk

