

Minutes for 1000 Islands Environmental Center Committee Meeting on Thursday, August 18, 2022

Members Present: Breitzman, Carlson, Eggleston (arrived at 6:43), Gertz, Hietpas, Pautz, Van Berkel and White

Not Present: Jakel and Manion

Also Present: Maureen Feldt and Debra Nowak

Vice-Chair, Pautz called the August Committee Meeting to order at 6:30 PM. A quorum is present.

July 21, 2022 Committee Meeting Minutes

Gertz made a motion to waive the reading of the minutes and approve the July 21, 2022 Committee Meeting minutes. Seconded by Carlson. Motion carried.

Public Appearances: None

July Financial Report

Gertz made a motion to approve July's Financial Report. Seconded by Van Berkel. Motion carried.

Correspondence

We received fishing rods from Brian and Denise Mael.

Friends of 1000 Islands Report

The Friends met on Monday, August 15th and further discussed tasks associated with planning of the Art Fair. The Friends will have a Food Stand at the Focus on the Fox event on Saturday, September 24th. The Friends made a commitment to give 1000 Islands \$9,000 towards their 2023 budget.

Naturalist's Report

Nowak welcomed the Kaukauna High School Administrators on Monday, August 1st for a team building meeting at 1000 Islands. She reiterated that we are here for teacher's needs.

Carlson made a motion to accept July's Naturalist Report and place it on file. Seconded by Breitzman. Motion carried.

Admin and Finance Sub-Committee

Van Berkel made a motion to receive and put on file the June 15 and 29, 2022 Admin and Finance Sub-Committee meeting minutes. Seconded by Gertz. Motion carried.

2023 Non-Personnel Budget: Gertz made a motion to move forward with the proposed 1000 Islands non-personnel 2023 budget and submit it to the City Finance Department. Seconded by Hietpas. Motion carried.

Education Sub-Committee

Carlson made a motion to receive and put on file the June 13, 2022 Education Sub-Committee meeting minutes. Seconded by White. Motion carried.

Buildings and Grounds Sub-Committee

Ash Tree Stump Removal: The quotes came in under the minimum amount needed for Committee approval, thus item number 9.C.i. can be removed from the agenda. Van Berkel made a motion to remove item 9.C.i. Approve Quote for Grinding Ash Tree Stumps from the August 18, 1000 Islands Committee Meeting agenda. Seconded by Carlson. Motion carried.

HVAC Equipment: Nowak received three quotes (Bassett, Baumgart, Berken) for replacement of the broken units that control the office areas and Conservation Room. The Building & Grounds Sub-Committee reviewed all quotes and made the recommendation to proceed with Berken. Eggleston made the motion to approve the estimate from Berken Heating & Cooling including lines 1 and 2 for the conservation room heating, lines 2, 4 and 5 for the conservation room cooling, lines 1 and 5 for office heating, and lines 2 and 5 for office cooling for a total of \$23,085. Seconded by Carlson. Motion carried.

Broken Concrete Floor: The concrete floor by Jabber's cage/live animal area has expanded and broke the tile flooring causing a safety concern. Nowak worked with John Neumeier to get estimates to remove a strip of the concrete where it has expanded. Staff from the Street Dept. will pour new concrete and replacement flooring will be completed in 2023. The quotes came in under the minimum amount for Committee approval.

Old Business

Nothing to report

New Business

Nothing to report

Good for the Center

The Nature Center continues to have many visitors and our Camps and Classes are at max capacity.

Next Committee Meeting

Next Committee Meeting will be on Thursday, September 15, 2022 at 6:30 PM. Deb will lead a property tour of the Nelson Overlook area starting at 5:00 PM.

Adjournment

There being no further business, Gertz moved to adjourn the meeting at 7:17 PM. Seconded by Van Berkel. Motion carried.

Maureen Feldt,
Acting Secretary