

# 1000 ISLANDS ENVIRONMENTAL CENTER

## BUILDING & GROUNDS SUB-COMMITTEE MEETING

City of Kaukauna  
**Nature Center Building**  
1000 Beaulieu Court, Kaukauna



Wednesday, August 17, 2022 at 4:00 PM

### MINUTES

#### In-Person

#### 1. Call to Order

Hietpas called meeting to order at 4:01 PM

Members Present: Hietpas, Carlson, Manion, White, Breitzman (at 4:15)

Also Present: Nowak

#### 2. Reading and Approval Minutes

- a. 1000 Islands Building & Grounds Sub-Committee Minutes of June 1, 2022  
White moved waive the reading and approve the minutes of the June 1, 2022 Building & Grounds Sub-Committee Meeting. Second by Manion. Motion carried.

#### 4. New Business

- a. Discuss proposals and quotes for HVAC improvements  
Nowak presented three estimates on HVAC improvements from Berken Heating & Cooling, Baumgart Mechanical and Basset Mechanical.  
Discussion over the options and the costs presented in each estimate.  
Carlson inquired about funding for the project. Nowak suggested using extra funds currently in the 201 fund.  
Carlson made a motion to recommend that the Committee approve the estimate from Berken Heating & Cooling including lines 1 and 2 for the conservation room heating, lines 2, 4 and 5 for the conservation room cooling, lines 1 and 5 for office heating, and lines 2 and 5 for office cooling for a total of \$23,085. Second by Manion. Motion carried.
- b. Discuss plans and quotes for repairing cracked concrete foundation in live animal area  
Nowak presented two different quotes for concrete cutting to remove the cracked section of foundation. The Street Department will assist with the project including prep work and pouring new concrete. 1000 Islands will cover the cost of the materials.  
Manion moved to recommend that the Committee approve the estimate from Concrete Cutters in the amount of \$987.35 Second by Carlson. Motion carried.
- c. Review quote for grinding ash tree stumps in the picnic and memorial garden areas  
Nowak presented a single quote for stump removal in the picnic area. Other companies contacted either were busy for the remainder of the year or were not interested in providing stump removal when it is not connected to tree removal service.

The sub-committee felt that the estimate from Paul's Stump Removal was a good price. Clean-up will need to be done by staff and/or with help from the Street Department. The sub-committee recommended that Nowak go ahead with accepting the quote from Paul's Stump Removal for \$1000.

- d. Discuss ideas for improving trail between boardwalk and Nelson Overlook  
Hietpas explained concerns with the water eroding the trail and creating muddy conditions on the hill between the end of the boardwalk and the Nelson Overlook. Hietpas brought up a couple of ideas to improve the conditions. Nowak also mentioned some resources from the US Forest Service that may work well in this area. Nowak will add this section of the trail to the property tour in September so that Committee members can become familiar with the area and the issues it presents.

#### 5. Other Sub-Committee Items

Hietpas mentioned that two trees are being donated for the picnic area. Two maples were purchased, a red maple and sugar maple. Nowak will work with Hietpas on placement and planting of the trees.

Hietpas gave an update on retrieving old mill stones from Island #3. The mill retrieved the stones from the island and will place them at the Nelson Overlook.

#### 6. Adjournment

Manion moved to adjourn. Second by White. Meeting adjourned at 5:15 PM.

### NOTICES

**THIS MEETING IS ACCESSIBLE TO THE HANDICAPPED. IF REQUESTED THREE (3) DAYS PRIOR TO THE MEETING, A SIGN LANGUAGE INTERPRETER WILL BE MADE AVAILABLE AT NO CHARGE.**

1000 Islands Environmental Center Mission Statement: To provide children, adults and families the knowledge and skills needed to build a sustainable balance among the environment, economy and community through education, conservation and recreation.