



COUNCIL PROCEEDINGS - COUNCIL CHAMBERS – KAUKAUNA, WISCONSIN – FEBRUARY 3, 2026

Pursuant to adjournment on January 20, 2026, a meeting of the Common Council of the City of Kaukauna was called to order by Mayor Penterman at 7:00 P.M. on Tuesday, February 3, 2026.

Roll call present: Antoine (Zoom), DeCoster, Eggleston, Kilgas, Moore, Schell, Schumacher, and Thiele.

Also present: Mayor Penterman, Attorney Greenwood, DPW/Eng. Neumeier, Fire Chief Carrel, HR Director Hodge (Zoom), Police Chief Graff, Associate Planner Nelson, Library Director Thiem-Menning (Zoom), Senior Accountant & Deputy Treasurer Roehl (Zoom), and interested citizens.

One minute of silent prayer and the Pledge of Allegiance to the American Flag observed by the assembly.

PRESENTATION OF LETTERS, PETITIONS, REMONSTRANCES, MEMORIALS, AND ACCOUNTS

PUBLIC APPEARANCES

BUSINESS PRESENTED BY THE MAYOR

Appointment of Karl Kilgas to the Kaukauna Housing Authority (5-year term).

Motion by Moore, seconded by Schumacher to appoint Karl Kilgas to the Kaukauna Housing Authority (5-year term).

All Ald. Voted aye.

Motion carried.

Proclamation Wisconsin Adult School Crossing Guard Recognition Week February 16-20, 2026.

Mayor Penterman read the proclamation Wisconsin Adult School Crossing Guard Recognition Week February 16-20, 2026.

Motion by Schell, seconded by Kilgas to receive and place on file the proclamation Wisconsin Adult School Crossing Guard Recognition Week February 16-20, 2026.

All Ald. voted aye.

Motion carried.

CONSENT AGENDA

Board of Public Works Meeting Minutes of February 2, 2026.

Finance and Personnel Committee Meeting Minutes of February 2, 2026.

Health and Recreation Committee Meeting Minutes of February 2, 2026.

Legislative Committee Meeting Minutes of February 2, 2026.

Common Council Meeting Minutes of January 20, 2026.

Special Library Board Meeting Minutes of January 19, 2026.

Item removed by alder and taken up separately.

Plan Commission Meeting Minutes of January 8, 2026.

Plan Commission Meeting Minutes of December 18, 2025.

Board of Appeals Meeting Minutes of December 3, 2025.

Library Board Meeting Minutes of November 25, 2025.

1000 Islands Environmental Center Committee Meeting Minutes of November 20, 2025.

Bills Payable.

Motion by Moore, seconded by Eggleston to adopt the remaining items of the consent agenda.

All Ald. Voted aye.

Motion carried.

Special Library Board Meeting Minutes of January 19, 2026.

Item was removed to voice a concern that the Library Director increased the Assistant Library Director’s compensation above the pay grade recommended for the position.

Motion by Moore, seconded by DeCoster to receive and place on file the Special Library Board Meeting Minutes of January 19, 2026.

All Ald. Voted aye.

Motion carried.

REPORTS OF STANDING AND SPECIAL COMMITTEES

Operator (Bartender) Licenses.

The following applicant has applied for an operator’s license for the license year 2024-2026 and has been recommended for approval based on their record check by the police department:

Johnson	A	Kellie	Menasha
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Motion by DeCoster, seconded by Schell to approve the operator/bartender license as listed.

All Ald. Voted aye.

Motion carried.

REPORTS OF CITY OFFICERS

Authorization to enter into an agreement for River View Middle School Use and Feasibility Study.

The City issued a Request for Proposals (RFP) for a Property Use and Feasibility Study for the former River View Middle School property at 101 Oak Street. The intent of the request was to evaluate current facilities, potential future uses of the building and site, and to provide the city with information necessary to make informed decisions regarding next steps. Multiple proposals were received and reviewed by staff. Each proposal was evaluated based on the RFP criteria, including technical approach, understanding of the project, relevant experience, and ability to meet the City’s current needs. The staff review helped lead to the City’s current objective: understanding how the building can be used in its existing state, without committing at this time to a remodel, expansion, or major capital investment. The recommendation from the January 19th Finance & Personnel

meeting was to move forward with Hoffman Planning and Design. It was just announced that Hoffman was acquired by Keller; however, staff is still confident with moving forward with Hoffman.

Motion by Thiele, seconded by Moore to authorize the Mayor and Director of Public Works to enter into an agreement with Hoffman Planning, Design & Construction to perform the River View Middle School Property Use and Feasibility Study along with any Environmental Studies as needed.

All Ald. Voted aye.

Motion carried.

PRESENTATION OF ORDINANCES AND RESOLUTIONS

Resolution 2026-5497 Updating Authorized Signers on City Financial Accounts.

Motion by Moore, seconded by Thiele to suspend the rules and waive the reading of Resolution 2026-5497 Updating Authorized Signers on City Financial Accounts.

All Ald. Voted aye.

Motion carried.

Motion by Moore, seconded by Antoine to adopt Resolution 2026-5497 Updating Authorized Signers on City Financial Accounts.

All Ald. Voted aye.

Motion carried.

ALDER REQUESTS FOR DISCUSSION AT THE NEXT COMMON COUNCIL MEETING

CLOSED SESSION

Adjourn to Closed Session Pursuant to State Statute 19.85(1)(e) for deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive bargaining reasons require a closed session -- Inside the Park Place Lot 26 and Lot 1 of CSM 7744.

Motion by Moore, seconded by Schumacher to adjourn to Closed Session Pursuant to State Statute 19.85(1)(e) for deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive bargaining reasons require a closed session -- Inside the Park Place Lot 26 and Lot 1 of CSM 7744.

All Ald. voted aye.

Motion carried.

Adjourned to closed session at 7:17 PM.

Return to Open Session for possible action.

Motion by Thiele, seconded by Schell to return to open session.

All Ald. voted aye.

Motion carried.

Returned to open session at 7:25 PM.

Motion by Moore, seconded by DeCoster to approve the amended and restated developer's agreement for Inside the Park Place Lot 26.

All Ald. voted aye.

Motion carried.

Motion by Thiele, seconded by Eggleston to approve the amended and restated developer's agreement for Lot 1 of CSM 7744.

All Ald. voted aye.

Motion carried.

ADJOURN

Motion by Moore, seconded by DeCoster to adjourn.

All Ald. voted aye.

Motion carried.

Meeting adjourned at 7:26 p.m.

Christina Nelson, Deputy Clerk

