



# MEMO

## PLANNING AND COMMUNITY DEVELOPMENT

To: Common Council  
From: Adrienne Nelson, Associate Planner  
Date: February 11, 2026  
Re: Rezoning Request - KASD

The Kaukauna Area School District, in collaboration with Point of Beginning, has submitted an application to rezone Lot 1 of their proposed certified survey map from Residential Single-Family (RSF) to Institutional (IT).

The purpose of this rezoning is to facilitate the construction of a new middle school. Although schools are a permitted use in the RSF District, the height of all permissible principal uses and structures are limited to 35' within that district. By rezoning to IT, the middle school can be constructed to the proposed height of 45' 6".

Please see the attached rezoning application, rezone exhibit map, and ordinance draft for reference. The ordinance draft will be updated to include the parcel number upon the approval and recording of the certified survey map.

### **Recommendation:**

Staff recommends that the Common Council accept and adopt the ordinance rezoning Lot 1 of the proposed certified survey map from RSF to IT with the following conditions:

- That the certified survey map (CSM) is approved by the Common Council.
- That the certified survey map (CSM) is recorded with Outagamie County.