



# MEMO

## Human Resources

To: Finance & Personnel Committee  
From: Elisa Hodge, HR Director | Chief Graff  
Date: 2/2/2026  
Re: Resignation Lansbach

### **Background information:**

Officer Lansbach has resigned with a last working day of January 8, 2026.

### **Budget:**

With the 2025 Staffing Plan, it was approved to utilize a +1 method to stay ahead of the upcoming retirements that were already anticipated to occur beginning in 2026 – 2030.

### **Staff Recommended Action:**

The Kaukauna Police Department plans to backfill the vacant Officer position through external recruitment.