



MEMO

Human Resources

To: Finance & Personnel Committee
From: Elisa Hodge, HR Director | Chief Graff
Date: 2/2/2026
Re: Resignation Lansbach

Background information:

Officer Lansbach has resigned with a last working day of January 8, 2026.

Budget:

With the 2025 Staffing Plan, it was approved to utilize a +1 method to stay ahead of the upcoming retirements that were already anticipated to occur beginning in 2026 – 2030.

Staff Recommended Action:

The Kaukauna Police Department plans to backfill the vacant Officer position through external recruitment.