



LIBRARY BOARD MEETING MINUTES

City of Kaukauna

Kaukauna Public Library

207 Thilmany Rd STE 200, Kaukauna

Tuesday, January 28, 2025 at 5:30 PM

Library Board Room In-Person & Zoom Teleconference Hybrid Meeting

1. Call meeting to order
 - a. The meeting was called to order by President Kilgas at 5:34p.
2. Roll call of membership
 - a. Present: C. Van Boxtel, M.J. Kilgas, J. Lucas, J. Vondracek, J. Van De Hey, C. Avanzi, & A. Neumeier
 - b. Excused: C. Fallona & J. Sager
 - c. Also present: A. Thiem-Menning
3. Approval of minutes from previous meeting
 - a. Tuesday, November 26, 2024 Meeting Minutes
 - b. C. Van Boxtel made a motion to approve the Tuesday, November 26, 2024 Meeting Minutes, seconded by J. Van De Hey. Motion carries; all in favor.
4. Public Participation and Communications
 - a. None.
5. Action Items
 - a. Bill Register November 2024
 - i. J. Vondracek made a motion to approve the Bill Register November 2024, seconded by J. Lucas. Motion carries; all in favor.
 - b. Bill Register December 2024
 - i. J. Van De Hey made a motion to approve the Bill Register December 2024, seconded by J. Lucas. Motion carries; all in favor.
 - c. Update Circulation Policy
 - i. J. Lucas made a motion to approve the Circulation Policy, seconded by C. Van Boxtel. Motion carries; all in favor.
6. Information Items

- a. Directors Report
 - b. Adult Services Librarian Report
 - c. Youth Services Librarian Report
 - d. Communication Coordinator's Report
 - e. Local Historians Report
 - f. Trustee Topic 22
 - g. Statistics
 - i. J. Vondracek made a motion to place the reports on file, seconded by J. Van De Hey. Motion carries; all in favor.
7. Adjournment
- a. The meeting adjourned at 6:22p.

