

# 1000 ISLANDS ENVIRONMENTAL CENTER BUILDING & GROUNDS SUB-COMMITTEE

City of Kaukauna  
**Nature Center Building**  
1000 Beaulieu Court, Kaukauna



Wednesday, November 16, 2022 at 9:00 AM

## MINUTES

### 1. Call to Order

Hietpas called meeting to order at 9:07 AM

Members Present: Hietpas, White, Carlson

Also Present: Nowak, Garrity

### 2. Reading and Approval Minutes

- a. 1000 Islands Building & Grounds Sub-Committee Minutes of August 17, 2022  
Carlson moved to waive the reading and approve the minutes of the August 17, 2022 Building & Grounds Sub-Committee Meeting. Second by White. Motion carried.

### 3. Old Business

### 4. New Business

- a. Discuss quotes for purchase of Nature Center flooring material  
Nowak presented the flooring options from three different companies: H.J. Martin & Son, D&M Interiors, and Maccos Commercial Interiors. All agreed on a preference for the flooring material sample from H.J. Martin.  
Hietpas raised concerns with not putting the new flooring in both office areas along with the other public areas.  
Carlson made a motion to recommend the material quote from H.J. Martin to the full committee for approval and seek an additional quote for the office areas. White second. Motion carried.  
Nowak will contact H.J. Martin for the additional costs to include the office areas.
- b. Discuss quotes for installation of new flooring in Nature Center  
Discussion on the flooring demolition and installation costs between the different quotes. White made a motion to recommend the demolition and installation quote from H.J. Martin to the full committee for approval and seek an additional quote for the office areas. Carlson second. Motion carried.

### 5. Other Sub-Committee Items

Garrity asked about an update on replacing light fixtures around the building. Nowak informed the group that \$3,000 was included in the 2023 budget to start retrofitting the existing light fixtures to LED.

Nowak informed the group of current issues with the security system. After multiple issues with the system, it was determined that some of the communication wires for the system may have been chewed on by rodents. A new wire was run to properly connect the communication.

Nowak provided an update on the potential sale of Camp Winnecomac. The Girl Scouts of the Northwestern Great Lakes contacted the City and stated that after further consideration, they have opted to not put the Camp Winnecomac property up for sale.

6. Adjournment

Carlson moved to adjourn. Second by White. Meeting adjourned at 9:59 AM.

**NOTICES**

**THIS MEETING IS ACCESSIBLE TO THE HANDICAPPED. IF REQUESTED THREE (3) DAYS PRIOR TO THE MEETING, A SIGN LANGUAGE INTERPRETER WILL BE MADE AVAILABLE AT NO CHARGE.**

1000 Islands Environmental Center Mission Statement: To provide children, adults and families the knowledge and skills needed to build a sustainable balance among the environment, economy and community through education, conservation and recreation.