



# MEMO

## Finance

To: Common Council  
From: Finance Director  
Date: 07/18/2023  
Re: Resolution Amending Storm Water User Fee

While attempting to update the Storm Water Utility user fee rate to match the July 1, 2023, rate of \$9.75/ Equivalent Runoff Unit (ERU). from the resolution passed in December 2022, we encountered a limitation in the Kaukauna Utilities billing system. The quantity field only accepts whole numbers, and the rate field can only have one decimal place. As a result, any rate that deviates from a ten-cent increment will not function correctly within the system. Previously, rate adjustments were made in increments of \$1.00 and \$0.50, which worked because the trailing zero could be dropped without affecting the calculation.

Given this newly discovered system limitation, it is necessary to choose a rate that consists only of tenths in the decimal. To align with the goals of preserving the 2023 budget in the storm water fund and supporting the capital infrastructure within the storm water utility, it is recommended to adjust the rate to \$9.80 per month instead of the originally approved \$9.75 as stated in the previous resolution. This adjustment will result in a \$0.60 total increase per household per year for the Equivalent Runoff Unit (ERU).

To implement this change, a new resolution is required. The following resolution updates the Storm Water rate to \$9.80/ERU per month, effective from August 1, 2023.