



MEMO

PLANNING AND COMMUNITY DEVELOPMENT

To: Common Council
From: Dave Kittel, Director of Planning and Community Development
Date: 2/12/2025
Re: Loft License Fee

With 12.16 being recently created for the allowance of pigeons keeping in the city of Kaukauna, the next step is setting the fee for this license. As stated in 12.36(2)(a) an annual loft license fee is set by the common council from time to time. For simplicity, staff is proposing the fee to be set at \$24 to match the fee for chicken keeping as the work required is very similar on staff. Staff will be keeping a record of roughly how much time is spent reviewing and inspecting any application that would come forth for a loft license to ensure this fee is appropriate moving forward and come back to common council if any changes are needed.

Recommendation:

To adopt a resolution setting the annual fee for a Loft License as stated in 12.16 at \$24.00