

## **LEGISLATIVE COMMITTEE**

A meeting of the Legislative Committee was called to order by Chair Antoine on Monday, February 3, 2025, at 8:13 P.M.

Members present: Antoine, DeCoster, Thiele, and Schumacher.

Also present: Ald. Schell, Ald. Kilgas, Ald. Eggleston, Ald. Moore, Mayor Penterman, Attorney Greenwood, DPW/Eng. Neumeier, Fire Chief Carrel, Street Superintendent Van Gompel, Dir. of Plan. & Com. Dev. Kittel (Zoom), Chief Graff, HR Director Hodge (Zoom), Com Enrich. & Rec Dir. Vosters (Zoom), Fin. Dir. Van Rossum, Mark. & Com. Manager Fencil (Zoom), and interested citizens.

### **1. Correspondence**

### **2. Discussion Topics.**

#### **a. Resolution for Fund Balance Policy Adjustment.**

This resolution is adjusting the policy to maintain a minimum undesignated fund balance of 30% would align with best practices and financial prudence. This change will provide the following benefits to the City: financial stability & risk management, improved creditworthiness, operational flexibility, tax rate stability, enhance public confidence, compliance with best practices, and support strategic planning.

Motion by Thiele, seconded by Schumacher to approve the attached resolution to establish a minimum undesignated fund balance of thirty percent (30%) of general fund operating expenses and forward on to the Council for consideration.

All members voted aye.

Motion carried.

#### **b. Resolution 2025-5462 Resolution Approving Fee for Loft License.**

With 12.16 being recently created for the allowance of pigeons keeping in the city of Kaukauna, the next step is setting the fee for this license. As stated in 12.36(2)(a) an annual loft license fee is set by the common council from time to time. For simplicity, staff is proposing the fee to be set at \$24 to match the fee for chicken keeping as the work required is very similar on staff. Staff will be keeping a record of roughly how much time is spent reviewing and inspecting any application that would come forth for a loft license to ensure this fee is appropriate moving forward and come back to common council if any changes are needed.

Motion by Schumacher, seconded by DeCoster to adopt a resolution setting the annual fee for a Loft License as stated in 12.16 at \$24.00

All members voted aye.

Motion carried.

### **3. Adjourn.**

Motion by DeCoster, seconded by Thiele to adjourn.

All members voted aye.

Motion carried.

Meeting adjourned at 8:17 p.m.

Kayla Nessmann, Clerk