



COUNCIL PROCEEDINGS - COUNCIL CHAMBERS – KAUKAUNA, WISCONSIN – SEPTEMBER 7, 2021

Pursuant to adjournment on August 17, 2021 meeting of the Common Council of the City of Kaukauna was called to order by Mayor Penterman at 7:00 P.M. on Tuesday, September 7, 2021.

Roll call present: Antoine, Coenen, DeCoster, Eggleston, Kilgas, Moore, Schell and Thiele.

Also present: Attorney Davidson, DPW/Eng. Sundelius, Fin. Dir. Van Rossum, Fire Chief Carrel, Police Chief Graff, Rec. Dir. Malloy, Street Sup. VandenHeuvel, Prin. Planner Brunette, Lib. Dir. Thiem-Menning, and interested citizens.

One minute of silent prayer and the Pledge of Allegiance to the American Flag observed by the assembly.

Motion by Moore, seconded by DeCoster to suspend the rules and waive the reading of the minutes of the previous meeting of August 17, 2021.

All Ald. voted aye.

Motion carried.

Motion by Moore, seconded by Thiele to adopt the minutes of the Common Council meeting of August 17, 2021 as presented.

All Ald. voted aye.

Motion carried.

PRESENTATION OF LETTERS, PETITIONS, REMONSTRANCES, MEMORIALS, AND ACCOUNTS

Letter from Chloe DeCoster

Clerk Kenney read a letter dated September 1, 2021 from Chloe DeCoster suggesting some possible changes to neighborhood parks.

Motion by Coenen, seconded by Moore to receive and place on file the letter from Chloe DeCoster.

All Ald. voted aye.

Motion carried.

Bills Payable

Motion by Moore, seconded by Eggleston to pay the bills out of the proper accounts.

All Ald. voted aye.

Motion carried.

Mayor Penterman reminded all Alderman to get back to the Mayor's office to schedule a Redhills Landfill Tour and reply on the League of Wisconsin Municipalities Annual Conference scheduled for October 20-22, 2021 at the KI Convention Center in Green Bay.

PUBLIC APPEARANCES

None.

BUSINESS PRESENTED BY THE MAYOR

Public Hearing to Consider the Repeal and Recreation of Municipal Code Section 17.22 (4) Amending certain special exception uses in Commercial Highway District (CHD).

Mayor Penterman declared the Public Hearing open and asked if anyone wished to address the Council.

Mayor Penterman asked two more times if anyone wished to address the Council. No one appeared. The Public Hearing was declared closed.

Appointment of Diane White to the 1000 Islands Environmental Center Committee to replace Stephanie McGregor.

Motion by Moore, seconded by Antoine to appoint Diane White to the 1000 Islands Environmental Center Committee to replace Stephanie McGregor.

All Ald. voted aye.

Motion carried.

Appointment of Julie Schroeder to the Redevelopment Authority of the City of Kaukauna to replace Joe Vander Wyst.

Motion by Schell, seconded by Kilgas to appoint Julie Schroeder to the Redevelopment Authority of the City of Kaukauna to replace Joe Vander Wyst.

All Ald. voted aye.

Motion carried.

Ald. Moore thanked Joe Vander Wyst for his long-time service to the City as an original member of the Redevelopment Authority.

REPORTS OF STANDING AND SPECIAL COMMITTEES

Health & Recreation Meeting Minutes of September 7, 2021.

HEALTH AND RECREATION COMMITTEE

A meeting of the Health and Recreation Committee was called to order by Chairman DeCoster on Tuesday, September 7, 2021 at 6:30 P.M.

Members present: Coenen, DeCoster, Eggleston, and Schell.

Also present: Mayor Penterman, Ald. Antoine, Ald. Kilgas, Ald. Moore, Ald. Thiele, Attorney Davidson, DPW/Eng. Sundelius, Street Sup. VandenHeuvel, Fire Chief Carrel, Police Chief Graff, and interested citizens.

1. **Correspondence** – None.

2. **Combination Class A Liquor License to Hex Meadery, Lexi Lau, Agent, Hex Meadery LLC, 313 Dodge Street, Kaukauna.**

Chairman DeCoster stated all departments have reviewed the application and recommend approval of this license.

Motion by Coenen, seconded by Schell to approve the Combination Class A Liquor License to Hex Meadery, Lexi Lau, Agent, Hex Meadery LLC, 313 Dodge Street, Kaukauna.
All members voted aye.
Motion carried.

3. Class B Beer License to Lupitas Mexican Store LLC, Armando Cruz Colchado, Agent, Lupitas Mexican Store, LLC, 201 Dodge Street, Kaukauna.

Chairman DeCoster stated all departments have reviewed the application and recommend approval of this license.

Motion by DeCoster, seconded by Coenen to approve the Class B Beer License to Lupitas Mexican Store LLC, Armando Cruz Colchado, Agent, Lupitas Mexican Store, LLC, 201 Dodge Street, Kaukauna.
All members voted aye.
Motion carried.

4. General Matters – None.

Motion made by DeCoster, seconded by Eggleston to adjourn.
All members voted aye.
Motion carried.

Meeting adjourned at 6:34 P.M.

Sally Kenney
Clerk

Motion by DeCoster, seconded by Eggleston to adopt the Health and Recreation Meeting Minutes of September 7, 2021 as presented.
All Ald. voted aye.
Motion carried.

Kaukauna Veterans Memorial Park Association Minutes of May 10, 2021.

Motion by DeCoster, seconded by Coenen to receive and place on file the Kaukauna Veterans Memorial Park Association Minutes of May 10, 2021.
All Ald. voted aye.
Motion carried.

Kaukauna Public Library Meeting Minutes of June 22, 2021.

Motion by Kilgas, seconded by Thiele to receive and place on file the Kaukauna Public Library Meeting Minutes of June 22, 2021.
All Ald. voted aye.
Motion carried.

Redevelopment Authority Meeting Minutes of July 6, 2021.

Motion by Moore, seconded by Antoine to receive and place on file the Redevelopment Authority Meeting Minutes of July 6, 2021.
All Ald. voted aye.
Motion carried.

Grignon Mansion Board Meeting Minutes of July 29, 2021.

Motion by Thiele, seconded by Moore to receive and place on file the Grignon Mansion Board Meeting Minutes of July 29, 2021.

All Ald. voted aye.

Motion carried.

Plan Commission Meeting Minutes of August 5, 2021.

Motion by Moore, seconded by Antoine to receive and place on file the Plan Commission Meeting Minutes of August 5, 2021.

All Ald. voted aye.

Motion carried.

Operators/Bartenders License.

The following applicants have applied for an operator’s license for the license year 2020 2022 and have been recommended for approval based on their record check by the police department:

Hennes	Kristin	A.	1850 Antelope Tr.	Kaukauna
Johnson	Kellie	A.	N7991 Old Pond Ct.	Sherwood
Rosales Jr.	Christopher	J.	1500 E. Longview Dr. #44	Appleton
Shears	Shandra	M.	716 W. 10 th St.	Kaukauna
Verstegen	Nicole	M.	513 3 rd St.	Menasha
Winter	Cathleen	A.	835 W. Elm Dr.	Little Chute

Motion by DeCoster, seconded by Schell to grant the operator/bar tender licenses.

All Ald. voted aye.

Motion carried.

REPORTS OF CITY OFFICERS

Open Bids for the replacement of Tractor #108.

Motion by Thiele, seconded by Moore to receive no more bids and open bids for the replacement of Tractor #108.

All Ald. voted aye.

Motion carried.

Street Superintendent VandenHeuvel stated three bids were received.

<u>BIDDER</u>	<u>OUTRIGHT PRICE</u>	<u>TRADE IN</u>	<u>TOTAL PACKAGE</u>
Riesterer & Schnell, Inc.	\$25,900	\$5,000	\$20,900
Service Motors, Inc.	\$24,998	\$4,998	\$20,000
Bobcat Plus	\$18,999	\$6,250	\$12,749

Motion by Thiele, seconded by Moore to have the staff tabulate the bids and come back to the Board of Public Works with a recommendation.

All Ald. voted aye.

Motion carried.

Pool Master Plan Update.

Recreation Director Malloy and Representative Blake Tyson provided the proposed Master Plan from Parkitecture + Planning for the Kaukauna Municipal Pool. The plan represents a road map for the refurbishment and revitalization of the pool. The plan recommends retaining the current pool basin and replacing the pool's filtration and disinfection systems with safer and more effective and efficient systems. The plan recommends adding a variety of amenities to the pool basin and deck areas designed to enhance the fun and family friendly experience for pool patrons. Among these amenities are an additional full-size waterslide, climbing wall, basketball hoop, tot water play area, rentable party spaces, shade structures and yard games. The plan further recommends placement of the bathhouse, concessions and filter buildings with a new building including expanded concessions capability, storage capacity, family/unisex restrooms, first aid area and a rentable party/meeting room. Finally, the plan recommends the creation of a three-season park area incorporating the largest municipally-owned splash pad in the State of Wisconsin, a miniature golf course and yard games. Questions from the Council were answered and discussion held.

Motion by Moore, seconded by Thiele to approve and adoption of the Kaukauna Municipal Pool Master Plan.

All Ald. voted aye.

Motion carried.

Second Addendum to the COVID-19 Coronavirus Fire Service Mutual Aid Pact.

Fire Chief Carrel provided the second addendum to the COVID-19 Coronavirus Fire Service Mutual Aid Pact as well as the original COVID-19 Coronavirus Fire Service Mutual Aid Pact. Background information on this was given.

Motion by Kilgas, seconded by Thiele to authorize the Mayor to enter into the Second Addendum to the COVID-19 Coronavirus Fire Service Mutual Aid Pact.

All Ald. voted aye.

Motion carried.

PRESENTATION OF ORDINANCES AND RESOLUTIONS

Resolution 2021- 5296 Approving Boundary and Project Plan to Create Tax Incremental District No. 11 City of Kaukauna, Outagamie County.

Principal Planner Brunette stated the Planning Department was approached by Bernatello's Foods to Create a Tax Incremental District for their expansion of on-site distribution center along with some additional rental space. A proposed map of this Tax Incremental District was provided. The area would include a number of underdeveloped or undeveloped sites. This allows staff to have incentive for new development in this area and make necessary improvements within our industrial park network.

Motion by Moore, seconded by Antoine to suspend the rules and waive the reading of Resolution 2021- 5296 Approving Boundary and Project Plan to Create Tax Incremental District No. 11 City of Kaukauna, Outagamie County.

All Ald. voted aye.

Motion carried.

Motion by Moore, seconded by Antoine to adopt Resolution 2021- 5296 Approving Boundary and Project Plan to Create Tax Incremental District No. 11 City of Kaukauna, Outagamie County.

All Ald. voted aye.

Motion carried.

Ordinance 2021–1837 Amending Certain Special Exception Uses in CHD – Commercial Highway District.

Motion by Moore, seconded by Schell to suspend the rules and waive the reading of Ordinance 2021–1837 Amending Certain Special Exception Uses in CHD – Commercial Highway District.

All Ald. voted aye.

Motion carried.

Motion by Moore, seconded by Schell to adopt Ordinance 2021-1837 Amending Certain Special Exception Uses in CHD – Commercial Highway District.

All Ald. voted aye.

Motion carried.

Ordinance 2021 – 1838 Authorizing Placement of Traffic Regulation Sign on Welhouse Drive.

Motion by Moore, seconded by Eggleston to suspend the rules and waive the reading of Ordinance 2021-1838 Authorizing Placement of Traffic Regulation Sign on Welhouse Drive.

Motion by Moore, seconded by Schell to adopt Ordinance 2021-1838 Authorizing Placement of Traffic Regulation Sign on Welhouse Drive.

All Ald. voted aye.

Motion carried.

Ordinance 2021-1839 Authorizing Placement of Traffic Regulation Signs on Mera Lane and Haen Drive.

Motion by Moore, seconded by Kilgas to suspend the rules and waive the reading of Ordinance 2021-1839 Authorizing Placement of Traffic Regulation Signs on Mera Lane and Haen Drive.

All Ald. voted aye.

Motion carried.

Motion by Moore, seconded by Kilgas to adopt Ordinance 2021-1839 Authorizing Placement of Traffic Regulation Signs on Mera Lane and Haen Drive.

All Ald. voted aye.

Motion carried.

Ordinance 2021-1840 Authorizing Placement of Traffic Regulation Signs within Wildlife Heights, Blue Stem Meadows and Country Side Estates Subdivisions.

Motion by Moore, seconded by Antoine to suspend the rules and waive the reading of Ordinance 2021-1840 Authorizing Placement of Traffic Regulation Signs within Wildlife Heights, Blue Stem Meadows and Country Side Estates Subdivisions.

Motion by Moore, seconded by Antoine to adopt Ordinance 2021-1840 Authorizing Placement of Traffic Regulation Signs within Wildlife Heights, Blue Stem Meadows and Country Side Estates Subdivisions.

All Ald. voted aye.

Motion carried.

Ordinance 2021-1841 Charter Ordinance changing method of selection of City Clerk and City Treasurer from Election to Appointment and Repealing and Recreating Sections 1.02, 1.03, 1.04 and 1.12 of the Code of Ordinances of the City of Kaukauna.

Motion by Moore, seconded by Kilgas to suspend the rules and waive the reading of Ordinance 2021-1841 Charter Ordinance changing method of selection of City Clerk and City Treasurer from Election to Appointment and Repealing and Recreating Sections 1.02, 1.03, 1.04 and 1.12 of the Code of Ordinances of the City of Kaukauna.

All Ald. voted aye.

Motion carried.

Motion by Moore, seconded by Kilgas to adopt Ordinance 2021-1841 Charter Ordinance changing method of selection of City Clerk and City Treasurer from Election to Appointment and Repealing and Recreating Sections 1.02, 1.03, 1.04 and 1.12 of the Code of Ordinances of the City of Kaukauna.

All Ald. voted aye.

Motion carried.

Ordinance 2021–1842 Repealing Sections 1.32 (7)(e) and 1.32 (8).

Motion by Moore, seconded by Eggleston to suspend the rules and waive the reading of Ordinance 2021 – 1842 Repealing Sections 1.32 (7)(e) and 1.32 (8).

All Ald. voted aye.

Motion carried.

Motion by Moore, seconded by Thiele to adopt Ordinance 2021 – 1842 Repealing Sections 1.32 (7)(e) and 1.32 (8).

All Ald. voted aye.

Motion carried.

Ordinance 2021 – 1843 Repeal and Recreating Sections 11.11 (4)(d) White Goods Sticker and 11.11 (4)(e) Municipal Yard Drop Off Card.

Motion by Moore, seconded by Schell to suspend the rules and waive the reading of Ordinance 2021 – 1843 Repeal and Recreating Sections 11.11 (4)(d) White Goods Sticker and 11.11 (4)(e) Municipal Yard Drop Off Card.

All Ald. voted aye.

Motion carried.

Motion by Moore, seconded by Kilgas to amend Ordinance 2021 – 1843 Repeal and Recreating Sections 11.11 (4)(d) White Goods Sticker and 11.11 (4)(e) Municipal Yard Drop Off Card to include the word access in the title.

All Ald. voted aye.

Motion carried.

Motion by Moore, seconded by Kilgas to adopt Ordinance 2021 – 1843 Repeal and Recreating Sections 11.11 (4)(d) White Goods Sticker and 11.11 (4)(e) Municipal Yard Drop Off Access Card.

All Ald. voted aye.

Motion carried.

CONSIDERATION OF MISCELLANEOUS BUSINESS

Ald. Moore wanted to note the reasoning for his questions about the municipal pool remodeling. He is in favor of making it a destination attraction for the City. The current pool does need remodeling and updating. To do it the right way is the way to do it.

Ald. Kilgas requested that all City parks be looked at for possible improvements. Mayor Penterman stated that a Parks and Green Space Five Year Plan was created recently. This plan will be provided to all Council Members.

Ald. Eggleston asked about the recent renovations of Fassbender Park and asked if there be amphitheater events held. Mayor Penterman stated that plans are being worked on to have events in this park.

Ald. DeCoster would like information on Veteran's Memorial Lift Bridge. The information should include the cost to fix the current mechanical issue and what the overall usage numbers were.

Ald. Thiele requested a time-line of when the Organizational Structure Analysis will be brought back to the Council for review.

ADJOURN

Motion by Kilgas, seconded by DeCoster to adjourn.

All Ald. voted aye.

Motion carried.

Meeting adjourned at 8:44 p.m.

Sally Kenney
Clerk

