

# PLAN COMMISSION

City of Kaukauna  
**Council Chambers**  
Municipal Services Building  
144 W. Second Street, Kaukauna



Thursday, August 19, 2021 at 4:00 PM

## MINUTES

### 1. Roll Call.

Members Present: Schoenike, Feller, Feldt, Thiele, Penterman

Members Absent: Moore, Sundelius

A motion was made to excuse the absent members by Thiele, seconded by Schoenike. All members voted aye. Motion carries

### 2. Approval of Minutes.

#### a. Approval of minutes of August 5, 2021 Meeting

A motion to approve the minutes of the August 5th, 2021 meeting was made by Feldt, seconded by Feller. All members voted aye. Motion carried.

### 3. New Business.

#### a. Review Proposed Zoning Change - Allowing Municipal Parks as a Permitted Use in all Districts.

Mrs. Brunette introduced an updated zoning map for public use. During review, staff noticed an anomaly in code where parks are not mentioned in certain zoning districts. There are a number of parks that are in these zones currently, including the skate park, dog park, Kelso Park, and Van Epen Park.

A recommendation by the city attorney was made to allow municipal parks within these districts per zoning code. Staff is seeking support to approve change to code.

A motion was made to direct staff to schedule public hearing and forward ordinance to common council to allow Municipal Parks as a Permitted Use in all Districts by Feldt, seconded by Thiele. All members voted aye. Motion carried.

#### b. Review Annexation Request for wetland bank property, Submitted by City of Kaukauna

The City of Kaukauna acquired this undeveloped 6.08 acre parcel from John Kobussen on July 2, 2021 for the purposes of incorporating this land into the adjacent wetland bank to the South in Blue Stem Meadows 2. Now that the land is owned by the City, staff can proceed with annexation to bring this property into the City limits. This annexation would also allow the City to sell wetland mitigation credits.

A motion was made to direct staff to proceed with annexation of parcel 30020101 by Schoenike, seconded by Feller. All members voted aye. Motion carried.

#### c. Onsite Wetland Mitigation Proposal for Future Park Development in Inside the Park Place Subdivision

Engineer Nuemeier introduced a proposal from Robert E. Lee and Associates regarding the filling in for a right of way and recreation area for wetland mitigation. Based on the prior approval for wetland bank in Blue Stem Meadows, the credits would be available for use to produce the mitigation. This would be more cost efficient than developing mitigation onsite. A benefit would be increased control and larger park space available for use. The goal would be to establish a forested wetland along with flood protection and stormwater treatment. The area in question is estimated at about 2 acres of wetland. Questions were asked about alternative funding for the project if needed.

A motion was made to direct the engineering department to enter into an agreement with NES Ecological Services for the onsite wetland mitigation at Inside the Park Place by Feldt, seconded by Thiele. All members voted aye. Motion carried.

4. Adjourn.

A motion was made to adjourn the meeting at 4:19 pm by Thiele, seconded by Schoenike. All members voted aye. Meeting adjourned.