

REDEVELOPMENT AUTHORITY OF THE CITY OF KAUKAUNA

City of Kaukauna
Council Chambers
Municipal Services Building
144 W. Second Street, Kaukauna



Monday, October 16, 2023 at 10:00 AM

MINUTES

1. Roll Call.

Members present: Paul Hennes, Karl Kilgas, John Moore, Julie Schroeder

Members absent: Heather Hayes, Quin Lenz, Nicci Sprangers

Other(s) present: AP Lily Paul, PCDD Joe Stephenson

Moore made a motion to excuse the absent members. Kilgas seconded the motion. The motion passed unanimously.

2. Approval of Minutes

a. Approve Minutes from July 27, 2023 Meeting

Hennes made a motion to approve the meeting minutes from July 27, 2023 meeting. Kilgas seconded the motion. The motion passed unanimously.

3. New Business.

a. Renew Kaukauna Grant Application Review - 140 E 2nd St

This application is for the Exterior Renovation section of the Renew Kaukauna Grant. Brian and Ellen Hubers, owners, are going to redo the façade completely and install new commercial store front windows. The main level of the building will be finished with a veneer stone. Currently the estimates for the rest of the siding show a sheet metal siding, which is not an approved material. The grant can be approved in 2 parts – the windows and veneer first. Then when a new estimate for an approved siding material is complete, the grant can be approved for the rest of the façade. Total cost of the project is \$19,517 and the eligible forgivable loan amount is \$9,758.50. These numbers will be adjusted with the updated siding estimate.

b. Renew Kaukauna Grant Application Review - 144 E 2nd St

Flow Family Chiropractic has submitted a beautification grant application for a projecting sign above the business. The sign is 22 inches by 22 inches and the total cost is \$275. The applicant is eligible for complete reimbursement of the sign.

4. Closed Session.

- a. Adjourn to Closed Session per Wisconsin State Statute 19.85(1)(e) to discuss the disposition of public funds - 140 E 2nd Street

Hennes made a motion to adjourn into closed session. Schroeder seconded the motion. The motion passed unanimously. Meeting adjourned to closed session at 10:17 AM.

- b. Return to Open Session for possible action

Schroeder made a motion to return to open session. Hennes seconded the motion. The meeting returned to open session at 10:37 AM.

Schroeder made a motion to approve the first phase of the façade renovation at 140 E 2nd Street for reimbursement of \$3,196 which includes the commercial window and stone work. There will be no reimbursement for any phase of the project until a new siding estimate is approved. Kilgas seconded the motion. The motion passed unanimously.

- c. Adjourn to Closed Session per Wisconsin State Statute 19.85(1)(e) to discuss the disposition of public funds - 144 E 2nd Street

Hennes made a motion to adjourn into closed session. Schroeder seconded the motion. The motion passed unanimously. Meeting adjourned to closed session at 10:17 AM.

- d. Return to Open Session for possible action

Schroeder made a motion to return to open session. Hennes seconded the motion. The meeting returned to open session at 10:37 AM.

Schroeder made a motion to approve the projecting sign at 144 E 2nd Street and provide full reimbursement of \$275 upon installation of the sign. Hennes seconded the motion. The motion passed unanimously.

5. Other Business.

There was no other business.

6. Adjourn.

Hennes made a motion to adjourn the meeting. Kilgas seconded the motion. The motion passed unanimously. Meeting adjourned at 10:43 AM.