



MEMO

PLANNING & COMMUNITY DEVELOPMENT

To: Plan Commission
From: Adrienne Nelson, Associate Planner
Date: April 17, 2025
Re: Annexation Petition Review – Verbeten Development

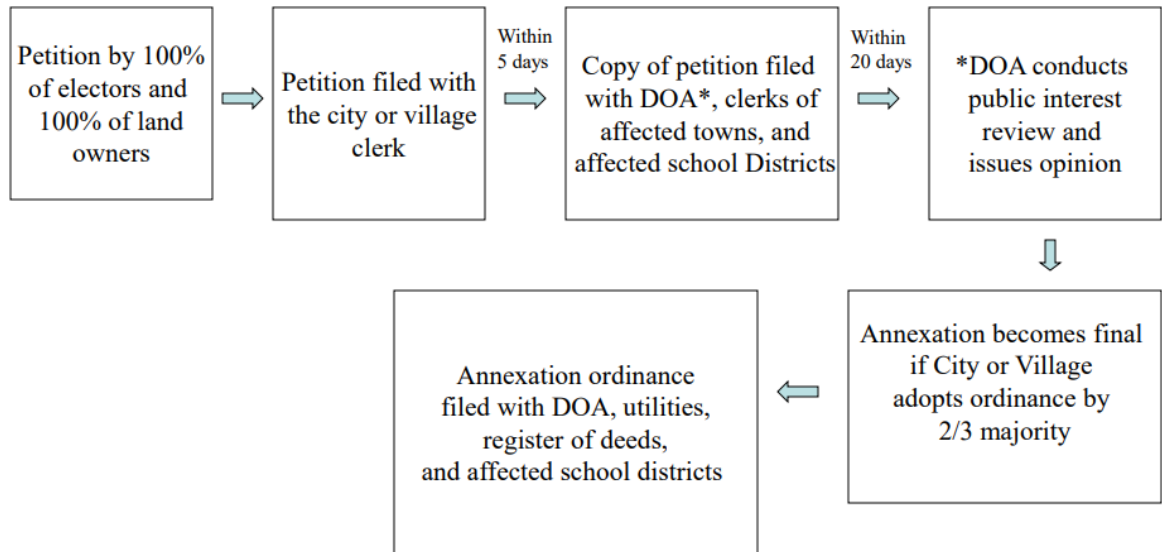
Verbeten Development Inc. has submitted an annexation request for unanimous annexation of parcels 030062307 and 030063500 from the Town of Buchanan to the City of Kaukauna. The annexation request is for a total of 28.5993 acres. As it currently stands, the property would default to Residential Single-Family for zoning if the annexation is approved, which is compliant with the City's comprehensive plan. The property can be serviced with water and sewer by the City, and the request for annexation is being made to support a future neighborhood development.

Attached is the annexation petition for greater detail and below is a simple map showing the proposed annexation area.



Process of a Unanimous Consent Annexation

See section [66.0217\(2\)](#) of the Wisconsin Statutes



*DOA involvement not applicable in counties with less than 50,000 persons

<https://doa.wi.gov/Pages/LocalGovtsGrants/Annexation.aspx>

Recommendation

Staff recommends approval to the Common Council with the following conditions:

- That the extraterritorial certified survey map creating four lots from parcels 030062307, 030063500, and 030062304 is approved.
- That the State of Wisconsin's Department of Administration review is completed prior to review and action by the Common Council.

