



MEMO

PLANNING AND COMMUNITY DEVELOPMENT

To: Plan Commission
From: Adrienne Nelson, Associate Planner
Date: April 17, 2026
Re: Extraterritorial CSM Review – Town of Buchanan

Scott Andersen, surveyor, has submitted an updated certified survey map on behalf of James and Beth Verbeten, owners, to create four lots from parcels 030062307, 030063500, and 030062304 in the Town of Buchanan. The original version of the certified survey map was approved by the Plan Commission at the [April 9, 2026](#) meeting, but has since been updated at the request of Town of Buchanan staff to include the entire parent parcel.

These parcels fall within the extraterritorial review area of the City of Kaukauna, which is why the CSM is being brought before the Plan Commission. They are located just to the west of the Verbeten Subdivision and Inside the Park Place.

The application, CSM, and plans for an additional division later on are attached to this report.

Recommendation:

Recommend approval of the extraterritorial Certified Survey Map to the Common Council with the following condition:

- That an access restriction is added to the small strip of land connecting Lot 3 to Simm Drive.