

## **Naturalist Report**

### **June 2023**

#### **Admin/Finance**

- The City has rolled out a new finance system called NetSuite. This system is cloud-based, allowing access anywhere there is an internet connection and will streamline the accounts receivable and the accounts payable processes. Maureen and I have been working with the finance department to get this set up for our department and have started receiving training on some of the different functions. Monthly financial reports may look a little different with the new system, but we will work on creating an easy to understand report similar to what has been provided in the past.
- Department heads and a few council members participated in a 2-day strategic planning workshop. There was good collaboration and a lot of work done to create some direction for the City in the coming years. The two day process was just a start to creating the plan. The group will continue to meet weekly in order to create a finished document that will be presented to Common Council.
- The 1000 Islands Strategic Plan Report is now printed and will be distributed to the Committee, Common Council and copies will be available for the general public. Now that the document is complete, I plan to present a summary of the plan to Common Council at the August 15<sup>th</sup> meeting.

#### **Education**

- After using the second pain medication prescribed to Jabber for a few weeks, we determined that it didn't have any observable effect on him and we have opted to discontinue the medication. This medication can be hard on the kidneys and we felt the risk to his kidney function was not worth minimal to no improvement on his overall well-being.
- I have met with Community Enrichment Director Vosters regarding gaining access to their new RecTrac system which is a type of program registration software. This would allow online registration and payment for any of our public programs and potentially pavilion rentals as well. Startup costs are currently quoted at \$4600 with an annual cost of \$1800 after that. We are waiting on a few more pieces of information from the company before evaluating if it is something we would like to include in our budget.
- Initial plans are underway for the Focus on the Fox event. It will be held on Saturday, September 23. Partners that are interested in participating so far include Fox-Wolf Watershed Alliance, Kaukauna High School Fishing Club, J&R Aquatic Animal Rescue, and Ahlstrom. With this turning into a recurring event, we will be getting on quote from Guide Studios on the cost to create an event logo, similar to our Eagle Days logo and the City's Live from Hydro Park and Farmer's Market logos.

#### **Building & Grounds**

- City Engineer Neumeier and I met with Jon Strick from Milton Construction regarding the boardwalk replacement project. Jon will work on putting together a few different estimates on what the total project would cost. This will help us figure out what funds we need to come up with before bidding the project out.