

BOARD OF PUBLIC WORKS

A meeting of the Board of Public Works was called to order by Mayor Penterman on Monday, May 6, 2024 at 6:00 P.M.

Members present: Antoine (via Zoom), Coenen, DeCoster, Eggleston, Kilgas, Moore, Schell, and Thiele.

Also present: Mayor Penterman, Attorney Greenwood, DPW/Eng. Neumeier, Street Sup. Van Gompel, HR Dir. Swaney, Com. Enrich. & Rec. Dir. Vosters, Fin. Dir. Van Rossum, Fire Chief Carrel, Police Chief Graff, Communications Coordinator Fencel, and interested citizens.

1. Correspondence – none.

2. Discussion Topics.

a. Elect Chair.

Motion by Moore that nominations be closed, rules be suspended, and a unanimous ballot be cast for Ald. Thiele as Chairperson of the Board of Public Works.

Roll call vote: Antoine-aye, Coenen-aye, DeCoster-aye, Eggleston-aye, Kilgas-aye, Moore-aye, Schell-aye, Thiele-aye.

Motion carried.

b. Elect Vice-Chair.

Motion by Thiele that nominations be closed, rules be suspended, and a unanimous ballot be cast for Ald. Coenen as Vice-Chairman of the Board of Public Works.

Roll call vote: Coenen-aye, DeCoster-aye, Eggleston-aye, Kilgas-aye, Moore-aye, Schell-aye, Thiele-aye, Antoine-aye.

Motion carried.

c. Recommendation for award for Project 3-24, 2024 Alley Paving.

DPW/Eng. Neumeier asked to pull this item.

d. Authorization to seek bids for Project 7-24: MSB - Police Department Fence.

The Police Department has encountered instances of people hiding in and around the PD parking area, people trying to enter the police garage, as well as people tampering with officer's personal vehicles. Staff would like to seek bids to install fencing and a gate to secure the area. Discussion was held and questions answered.

Motion by Thiele, seconded by Coenen to authorize the Engineering Department to seek bids for Project #7-24 – MSB – Police Department Fence.

All Ald. voted aye.

Motion carried.

e. Authorization to seek bids for Project 9-24: 2024 Concrete Street Patch Program.

The Engineering Department and Street Department have identified various areas in need of concrete street panel replacement for which we have budgeted funds in the 2024 CIP. The City would also contract with KU to add any winter water main break patches with our larger replacement project in an effort to save money, staff resources, and to simplify project

coordination.

Motion by Moore, seconded by Kilgas to authorize the Engineering Department to seek bids for Project #9-24 – 2024 Concrete Street Patch Program.

All Ald. voted aye.

Motion carried.

f. Park Tree Planting Plans Update.

DPW/Eng. Neumeier stated Several City parks have been negatively affected by emerald ash borer beetle damage and subsequent tree removal. Some of the worst areas include Grignon Park, White City Park, Strassburg Park, and 1000 Islands. City staff met and walked some of these areas earlier this year to get a feel for the extent of damage and to start developing a reforestation plan for each area. Associate Planner Lily Paul has created the plans/maps provided. A variety of trees and shrubs will be incorporated to provide resiliency, shade, habitat, screening, and bird and pollinator interest. Discussion was held and questions answered.

g. County Road J Roundabout Sidewalk.

DPW/Eng. Neumeier provided a map of the area. The DOT is installing new larger roundabouts to accommodate larger trucks and is proposing to install sidewalks at the CTH J on/off ramps. The City would need to sign a maintenance agreement but there would be no construction cost to the City for the sidewalk installation. This will accommodate future sidewalk/trail expansion to this area. Discussion was held and questions answered.

A maintenance agreement will be brought to a future Board of Public Works meeting for approval.

h. Snow Removal Bill – 109 W. 4th Street.

City crews were sent out on 1/24/24 to remove snow from private walks. This removal was done 10 days after the last accumulating precipitation. Mr. Purifoy's property at 109 W 4th St. was one of the 21 properties crews completed snow removal on. Pictures provided show Mr. Purifoy's property before and after removal. There are also two additional properties attached that show before and after photos of the removal completed by city staff. Mr. Purifoy is grieving the assessment claiming there was accumulation on 1/23/24 and that city crews didn't give him the approved timeframe in ordinance 8.13 of 48 hours to have the snow removed. Although there was freezing fog and flurries on the morning of 1/23/24, there was no accumulation that required any maintenance of paved surfaces. All pictures provided show no signs of accumulation from the night before. The snow that required removal from Mr. Purifoy's property needed to be removed to comply with ordinance 8.13 and there were 240 hours between the last accumulation and city staff removal, which in result, created a \$150.00 minimum assessed fee for the 44 feet of snow removal.

Motion by Coenen, seconded by Schell to allow the resident to speak.

All Ald. Voted aye.

Motion carried.

Nathan Purifoy, 109 W. 4th Street spoke stating that he did in fact clear the sidewalk from the storm that took place on the 13th. He feels this snow was from the night before and therefore he was not given enough time to clear the sidewalk.

Motion by Coenen, seconded by Kilgas to keep the current snow removal bill for 109 W. 4th Street as stands.

Motion carried.

i. Public Works Update.

On May 20th before the Board of Public Works meeting there will be a special informational

meeting for Project 1-24, Concrete Street Paving and on June 3rd there will be a special assessment public hearing. A public informational meeting will be held this Wednesday, May 8 on the Hwy 96 project. The DOT has changed the Hwy 96/Green Bay Road project to include a closure of a section between Kaukauna and Wrightstown. City sewer crews have had issues with Augustine lift station intake valves while preparing for the HOVMSD project. This is an issue because if these valves cannot operate, about 20-25% of the city sewerage cannot be pumped to the treatment plant. This emergency repair will be approximately \$30,000. Utility work has started in the alleys downtown. LaFollette Park playground is almost complete, city crews have done a great job with site work. The roof is on the Jonen Park pavilion. City crew is helping to complete several projects to save the City money. Street Superintendent VanGompel provided background on some additional projects the Street Department crew is performing, including a stone retaining wall, and producing decorative fence posts for the pool site; our crew is highly skilled. An Arbor Day presentation and tree planting with the River View fifth graders was held with Street Foreman Pete Nelson. Community Enrichment & Recreation Director Vosters gave an update on the pool renovations, donations, and timeline for tentative opening. Questions from the Board were answered.

3. Adjourn.

Motion made by Moore, seconded by DeCoster to adjourn.

All members voted aye.

Motion carried.

Meeting adjourned at 6:50 p.m.

Sally Kenney

Clerk