



# MEMO

## Human Resources

To: Finance & Personnel Committee  
From: Elisa Hodge, Human Resources | Jake Carrel, Fire Chief  
Date: 5/19/2025  
Re: Full-time backfill for resignation

### **Background information:**

E. Chier has submitted a resignation from the Fire Department, effective 5/18/2025.

### **Staff Recommended Action:**

Staff seeks authorization from the Finance and Personnel Committee to recruit and hire to fill the vacancy.

