



MEMO

PLANNING & COMMUNITY DEVELOPMENT

To: Common Council
From: Dave Kittel, Director of Planning and Community Development
Date: November 12, 2025
Re: Annexation Petition Review – Debruin Parcel 200049900

Thomas DeBruin has submitted an annexation request for direct annexation of parcel 200049900. The annexation request is for a total of 0.378 acres. As it currently stands, the property would default to Residential Single-Family for zoning if the annexation is approved, which is compliant with the City's comprehensive plan and logical for the current use as a single-family residence. The property can be serviced with water and sewer by the City, and this is the main reason the owners of the property are requesting to annex into the City.

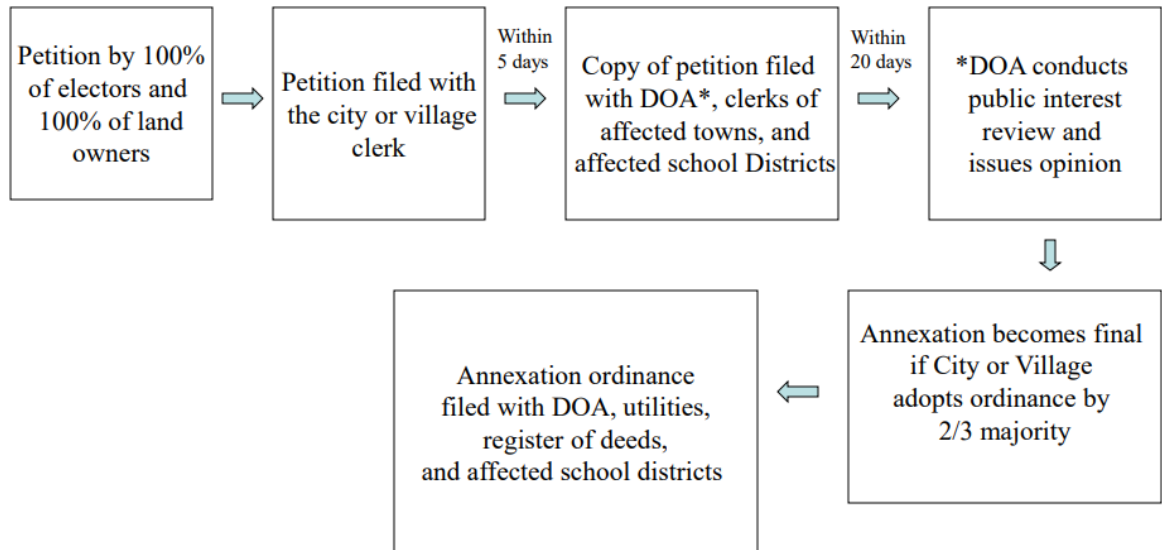
Attached is the annexation petition for greater detail and below is a simple map showing the proposed annexation area.



See the chart below and link for more information on the unanimous consent annexation process.

Process of a Unanimous Consent Annexation

See section [66.0217\(2\)](#) of the Wisconsin Statutes



*DOA involvement not applicable in counties with less than 50,000 persons

<https://doa.wi.gov/Pages/LocalGovtsGrants/Annexation.aspx>

The Plan commission has reviewed this annexation and is recommending approval of the annexation. The Department of Administration (DOA) has also reviewed the annexation and has found that it is in the public interest to annex the property.

Recommendation:

To approve an ordinance for Thomas DeBruin's Petition for Unanimous Annexation from the Town of Vandebroek to the City of Kaukauna for Parcel 200049900. This ordinance will be presented later in the agenda.