



To: Kaukauna Public Library Board of Trustees
From: Library Director Ashley Thiem-Menning
Date: 6/22/2022
Re: Library Assistant On-Call Hiring

We posted for On-Calls on June 13. Assistant Director Schneider has been working with HR on the interview process and we currently have one accepted offer and several more interviews. We are looking to add at least two On-Calls to our staff with this posting.

Our On-Calls work at least twice a month and often have regularly scheduled shifts as well as picking up shifts due to vacations or sick calls.

