



To: Health and Recreation Committee

From: Community Enrichment & Recreation Director Vosters

Date: 10/5/2026

RE: Live! at Hydro Park Music Series

Discussion:

Historically, The City of Kaukauna Community Enrichment Department begins seeking proposals for entertainment management of the City's Live! From Hydro Park Concert Series in October. The series begins in early June and runs for ten (10) consecutive Wednesdays with two additional dates as rain dates. Below has been included in the RFP since the inception of the series 11 years ago.

A proposal for entertainment management should include the following:

- Ability to set up and take down a portable stage.
- Contract ten (10) bands of significant talent and experience to perform for two (2) consecutive hours.
- The selected contractor will be expected to provide a schedule of entertainment for approval no later than February 1st.
- Ability to provide proof of insurance.
- Provide a list of prior events hosted and references.

The City of Kaukauna for the first time could have internal staff complete the management of the Live! At Hydro Park music series. The Community Enrichment Coordinator can contract with a local production company for lighting, stage and production of the series. They can also contract with talented musicians to perform. As an internal service, the City can create contracts, remain transparent with costs and have a dedicated staff person on site for each concert.

If the Committee chooses, staff can also begin seeking proposals for a production company to complete the entertainment management as it has done with great success since the start of the series.

Recommended Action: Discussion only

