

BOARD OF PUBLIC WORKS

A meeting of the Board of Public Works was called to order by Vice-Chair Coenen on Monday, October 14, 2024 at 6:00 P.M.

Members present: Antoine (Via Zoom), Coenen, Eggleston, Kilgas, Moore, and Schell.

Absent & Excused: DeCoster and Thiele.

Also present: Mayor Penterman, Attorney Greenwood, DPW/Eng. Neumeier, Street Sup. Van Gompel, Fire Chief Carrel (via Zoom), Police Chief Graff, Com. Enrich & Rec. Mgr. Vosters, Senior Staff Acct. Roehl, HR Dir. Hodge, Library Dir. Thiem-Menning, and interested citizens.

Motion by Moore, seconded by Eggleston to excuse the absent members.

All Ald. Present voted aye.

Motion carried.

1. Correspondence – none.

2. Discussion Topics.

a. 2023 Annual Clearwater Sustainability Program Report to Heart of the Valley Metropolitan Sewerage District (HOVMSD).

DPW/Eng. Neumeier submitted the 2023 Annual Clearwater Sustainability Program Report to the HOVMSD. Member communities of the HOVMSD (Kaukauna, Kimberly, Little Chute, Combined Locks, and the Darboy Sanitary District) are required to file an annual Clearwater Sustainability Program report to the HOVMSD. The intent of the annual report is to update the HOVMSD on the community's efforts toward maintaining a sustainable level of inflow and infiltration. The governing body of each HOVMSD member community must review each year's annual report. A resolution stating that the governing body has reviewed and accepted the annual report is on the Common Council agenda tomorrow night. Questions from the Board were answered.

Motion by Kilgas, seconded by Schell to receive and place on file the 2023 Annual Clearwater Sustainability Program Report to the Heart of the Valley Metropolitan Sewerage District (HOVMSD) and recommend to the Common Council the approval of Resolution 2024-5447.

All Ald. Present voted aye.

Motion carried.

b. Quiet Zone Study Update.

DPW/Eng Neumeier stated the City has been working with Short Elliot Hendrickson (SEH) on developing plans for quiet zone implantation. Draft plans were provided. These drawings will be combined with other data for a submittal for the Quiet Zone Notice of Intent (NOI) to various parties for review, including Federal Railroad Administration (FRA), Office of the Commissioner of Railroads (OCR), CN Railroad, and Wisconsin Department of Transportation (WisDOT). Discussion held and questions answered.

c. Seawall Project Update - Draft Easement.

DPW/Eng. Neumeier stated the City has been working with the State of Wisconsin to establish an easement for installation of the Wisconsin Ave Seawall. We have received a draft of a temporary easement, and it is currently being reviewed by staff, City Attorney, and our consultant. Staff will bring a resolution to a future Common Council meeting to authorize entering said agreement. A copy of the draft easement for review was distributed to the Board. Discussion held and questions answered.

d. Public Works Update.

DPW/Eng. Neumeier provided a list of projects happening. The Tower Drive lift station has had some improvements of pump repairs, backup generator installed, and concrete pad for the generator to sit on. Neumeier thanked city crews, for all their great work on the project.

VanGompel stated the first phase of the Frisbee Disc Golf Course update at Grignon Park is complete. Ten new trees were planted in and around the course. Staff is busy winterizing park facilities. Some filling and sealing work for potholes is wrapping up for the season. Crews are prepping equipment for leaf collection which will start next week. Three of the four farmers who allowed us to dump leaves from leaf collection will no longer be taking them. The Department of Public Works is looking for alternate farmers and/or contractors who would be able to accept and reuse the City leaves at their property.

3. Adjourn.

Motion made by Moore, seconded by Kilgas to adjourn.

All Ald. Present voted aye.

Motion carried.

Meeting adjourned at 6:29 pm.

Sally Kenney
Clerk