



# MEMO

## PLANNING AND COMMUNITY DEVELOPMENT

To: Plan Commission  
From: Dave Kittel, Director of Planning and Community Development  
Date: 1/2/2025  
Re: Annexation Petition Review-Parcel 030064701, 030066900, 030064200, 030064600 & 030064700

The Kaukauna Area School District has submitted an annexation request for direct annexation of parcels 030064701, 030066900, 030064200, 030064600 & 030064700. This annexation request is a total of 144.576 acres and will assist in facilitating the development of the new middle school on this property as well as open new land for future development potential for the City. This annexation request aligns with the City's Comprehensive Plan and assists in meeting goals stated in economic development, Utilities and Community Facilities as well as aligning with the City's future land use map. As it currently stands, the property would default to Residential Single family for zoning if the annexation is approved.

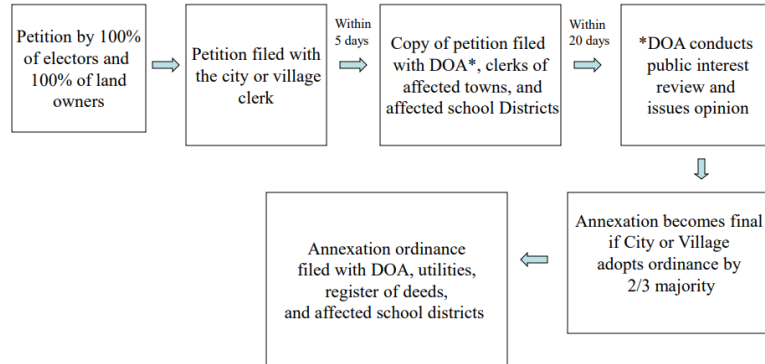
Attached is the Annexation Petition for greater detail and below is simple map showing the proposed annexation area:



After Plan Commission Review the next step is review by the Common Council and adoption of an Ordinance as well as review by the Department of Administration. See blow chart for more information and links to more information on the annexation process:

### Process of a Unanimous Consent Annexation

See section [66.0217\(2\)](#) of the Wisconsin Statutes



\*DOA involvement not applicable in counties with less than 50,000 persons

<https://doa.wi.gov/Pages/LocalGovtsGrants/Annexation.aspx>

### Recommendation:

To approve the Annexation request by Kaukauna Area School District for parcels- 030064701, 030066900, 030064200, 030064600 & 030064700 and recommend the same to Common Council.

