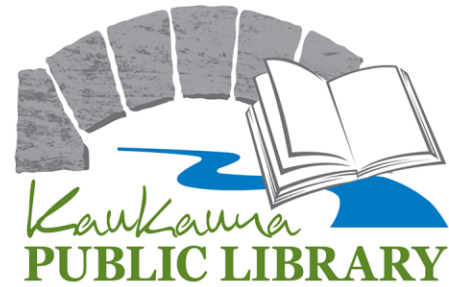


LIBRARY BOARD MEETING MINUTES

City of Kaukauna
Kaukauna Public Library
207 Thilmany Rd STE 200, Kaukauna



Tuesday, May 26, 2026, at 5:30 PM
Library Board Room In-Person & Zoom Teleconference Hybrid Meeting

1. Call meeting to order
 - a. The meeting was called to order by President Neumeier at 5:31p.
2. Roll call of membership
 - a. Present: A. Neumeier, C. Fallona, P. Davis, D. Tatro, C. Van Boxtel, J. Vondracek & J. Van De Hey
 - b. Excused: J. Lucas & M.J. Kilgas
 - c. Also Present: A. Thiem-Menning
3. Public Participation and Communications
 - a. None
4. Consent Agenda
 - a. Meeting minutes of Tuesday, April 28, 2026
 - b. Bill Register April 2026
 - i. C. Fallona made a motion to approve the consent agenda, seconded by D. Tatro. Motion carried; all in favor.
5. Action Items
 - a. Election of Officers
 - i. C. Fallona made a motion to appoint the following slate of officers: A. Neumeier as President, J. Van De Hey as Vice President, J. Lucas as Treasurer and C. Fallona as Secretary. Seconded by J. Van De Hey. Motion carried; all in favor.
 - b. July 24, 2026, Closure
 - i. J. Van De Hey made a motion for the library to close on July 24, 2026, for a full day of staff training on the new software, Polaris, which goes live on August 19. Seconded by P. Davis. Motion carried; all in favor.
6. Information Items
 - a. Directors Report
 - i. A. Thiem-Menning updated that offers have since been made for the open positions and new staff are expected to start at varying dates in June.
 - b. Assistant Directors Report
 - c. Youth Services Librarian Report
 - d. Trustee Topic: Chapter 8
 - e. Statistics
 - i. J. Vondracek made a motion to receive and place the reports on file, seconded by A. Neumeier. Motion carried; all in favor.
7. Adjournment

- a. J. Van De Hey made a motion to adjourn at 6:13p, seconded by D. Tatro.
Motion carried; all in favor.

Minutes prepared by: A. Thiem-Menning

