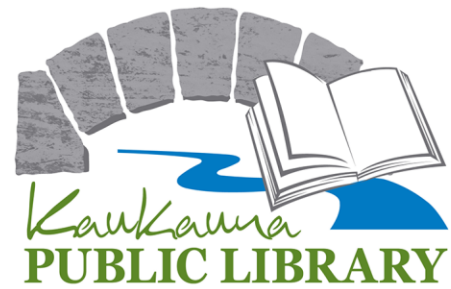


To: Kaukauna Public Library Board of Trustee
From: Library Director Ashley Thiem-Menning
Date: 6/16/2026
Re: CIP Update



We are currently negotiating the contract with Bibliotheca.

We have our first preliminary meeting with Bibliotheca the following week and hope to have our order and contract finalized by the end of the month. With their lead times, that places us roughly for November for installation.

One of the major downsides to all this occurring is that our self-check machines are running without support because we anticipated a fall 2025 install with mK. As a result, when we shift to Polaris, we will not be able to switch the current self-checks over to Polaris without paying to do so, which would be foolish considering the timeline we have. So, we anticipate not having self-checks for up to three months, unless the new machines arrive earlier than the AMHS. We are uncertain at this time whether it will be one install for all equipment, or multiple installs based on when products are ready to ship.

