

LIBRARY BOARD MEETING MINUTES City of Kaukauna Kaukauna Public Library 207 Thilmany Rd STE 200, Kaukauna

## Tuesday, January 28, 2025 at 5:30 PM

## Library Board Room In-Person & Zoom Teleconference Hybrid Meeting

- 1. Call meeting to order
  - a. The meeting was called to order by President Kilgas at 5:34p.
- 2. Roll call of membership
  - a. Present: C. Van Boxtel, M.J. Kilgas, J. Lucas, J. Vondracek, J. Van De Hey, C. Avanzi, & A. Neumeier
  - b. Excused: C. Fallona & J. Sager
  - c. Also present: A. Thiem-Menning
- 3. Approval of minutes from previous meeting
  - a. Tuesday, November 26, 2024 Meeting Minutes
  - b. C. Van Boxtel made a motion to approve the Tuesday, November 26, 2024 Meeting Minutes, seconded by J. Van De Hey. Motion carries; all in favor.
- 4. Public Participation and Communications
  - a. None.
- 5. Action Items
  - a. Bill Register November 2024
    - i. J. Vondracek made a motion to approve the Bill Register November 2024, seconded by J. Lucas. Motion carries; all in favor.
  - b. Bill Register December 2024
    - i. J. Van De Hey made a motion to approve the Bill Register December 2024, seconded by J. Lucas. Motion carries; all in favor.
  - c. Update Circulation Policy
    - i. J. Lucas made a motion to approve the Circulation Policy, seconded by C. Van Boxtel. Motion carries; all in favor.
- 6. Information Items

- a. Directors Report
- b. Adult Services Librarian Report
- c. Youth Services Librarian Report
- d. Communication Coordinator's Report
- e. Local Historians Report
- f. Trustee Topic 22
- g. Statistics
  - i. J. Vondracek made a motion to place the reports on file, seconded bu J. Van De Hey. Motion carries; all in favor.
- 7. Adjournment
  - a. The meeting adjourned at 6:22p.

