



MEMO

HUMAN RESOURCES

To: Finance and Personnel Committee
From: Shanon Swaney, Human Resources Director
Date: February 4, 2022
Re: Approval to post position

Staff seeks authorization from the Finance and Personnel Committee to fill an IT Service Desk Technician position. This is a new position which was approved in the 2022 budget.

Staff seeks authorization to add the IT Service Desk Technician position to the 2022 pay grade classification as a classification 8. The position was budgeted into the 2022 budget as a classification 9.

