

## **FINANCE AND PERSONNEL COMMITTEE**

A meeting of the Finance and Personnel Committee was called to order by Chair Penterman on Monday, May 4, 2026, at 6:50 pm.

Members present: Mayor Penterman, Antoine, Eggleston, Moore, and Thiele.

Absent & Excused: Kilgas.

Also present: Ald. Schumacher, Ald. Schell, Ald. DeCoster, DPW/Eng. Neumeier, Com. Enrich. and Rec. Dir. Vosters, Fire Chief Carrel, Mark. and Com. Manager Fencl, Lib. Director Thiem-Menning, HR Director Hodge, Finance Director Roehl (Zoom), Associate Planner Nelson (Zoom), and interested citizens.

Motion by Thiele, seconded by Antoine to excuse the absent member.

All members present voted aye.

Motion carried.

### **1. Correspondence.**

### **2. Discussion Topics.**

#### **a. Elect Vice-Chair.**

Motion by Thiele to nominate Ald. Eggleston and those nominations be closed, rules be suspended, and a unanimous ballot be cast for Ald. Eggleston as Vice-Chairperson of the Finance and Personnel Committee.

All Ald. Present Voted aye.

Motion carried.

#### **b. Elect Secretary.**

Motion by Moore to nominate Ald. Antoine and those nominations be closed, rules be suspended, and a unanimous ballot be cast for Ald. Antoine as Secretary of the Finance and Personnel Committee.

All Ald. Present Voted aye.

Motion carried.

#### **c. Temporary Office Support for Planning and Community Development.**

Director of Planning and Community Development Kittel has been on leave since December 2025. During this time, Associate Planner Nelson and Building Inspector Jensen have been supporting the department. With the upcoming busy season for Planning and Community Development, additional requests for permits and inspections, as well as the increased work volume for development agreements, the additional work volume is putting a strain on the existing resources available. To ensure Associate Planner Nelson and Building Inspector Jensen have time to work on the necessary items that require their specialized skills, there is a need for an additional temporary resource to support both.

It is proposed to add a temporary office resource, provided through the staffing agency Truity, where we have an active agreement, to work up to 35 hours per week through November 2026. This temporary position will support walk-in traffic, respond to phone calls and messages, provide research assistance, review emails, and research invoices. Utilizing a temporary office employee through the staffing agency will reduce the time required to find someone to work in this capacity.

Motion by Moore, seconded by Antoine to approve Human Resources to engage with Truity to identify and select a temporary office employee for the support of the Planning and Community Development department.

All Ald. Voted aye.

Motion carried.

**3. Adjourn.**

Motion by Eggleston, seconded by Moore to adjourn.

All members voted aye.

Motion carried.

Meeting adjourned at 6:58 pm.

Kayla Nessmann, Clerk