



MEMO

PLANNING AND COMMUNITY DEVELOPMENT

To: Common Council
From: Adrienne Nelson, Associate Planner
Date: April 30, 2026
Re: CSM Resolution – 801 Gertrude Street

Steve De Jong, surveyor, has submitted a certified survey map (CSM) on behalf of Jacqueline Reardon, owner, to create two lots from parcel 321063901. This request to split the lot into two parcels will allow for the sale and residential development of the newly created lot. The application and a draft of the CSM are attached to this report. An aerial image of the current property is shown below for reference. The error in the acreage listed for Lot 1 has been corrected.





Staff Recommendation:

Accept and adopt the CSM resolution as presented.