



# MEMO

## PLANNING & COMMUNITY DEVELOPMENT

To: Plan Commission  
From: Lily Paul, Associate Planner  
Date: April 28, 2023  
Re: Special Exception Request – 548 Frances Street

Class 2 notice pursuant to Wis. Stats. ch. 985 has occurred in the Times Villager for a Public Hearing to consider a special exception request at 548 Frances Street.

Bright Amudoaghan, owner of 548 Frances Street, has submitted an application for a Special Exception for parcel 323172300. The parcel is zoned Residential Single Family (RSF), and the current use of the property is assisted living, but there is a change in ownership that requires this special exception request. The owner is proposing to continue operating an assisted living facility.

The City of Kaukauna Code of Ordinances, [Section 17.16 \(3\)](#) allows convalescent homes, nursing homes, and community living arrangements/group homes [subject to Wis. Stats. § 62.23(7)(i)] as a special exception use.

**Recommendation:**

Finding the special exception request to meet all the criteria set forth in [Section 17.47 \(4\)](#) of the City Municipal Code, Staff recommends to approve the Special Exception Use of Assisted Living Facility within the Residential Single Family District, at the property located at 548 Frances Street, Kaukauna, WI, and recommends the same to Common Council.