



MEMO

PLANNING AND COMMUNITY DEVELOPMENT

To: Common Council
From: Dave Kittel, Director of Planning and Community Development
Date: 8/14/2024
Re: Special Exception 194 Plank Road Unit change

A request has been received to update the previously granted Special Exception for 194 Plank Road to operate an adult assisted living service from 194 Plank Road to 150 Plank Road. An opportunity to move units came up after the Special exception was granted and by moving the unit it would be adjacent to the other unit at 154 Plank Road. This would provide a better situation for the tenants at the properties and better allow for staff at the units to assist one another when needed. No additional units are being requested strictly allowing for the change of address from 194 to 150 Plank Road. The Plan Commission has reviewed the request to change the address and Directed Staff to notify the tenants in the building and recommended the approval of the address change to the Common Council. Notice of the proposed change has been mailed to the three units in the complex as requested by the Plan Commission.

Recommendation:

To approve the address change of the units for the Special Exception from 194 Plank Road to 150 Plank Road.