



MEMO

Fire Department

To: Legislative and Public Protection and Safety Committees
From: Fire Chief Jacob Carrel
Date: February 10th, 2026
Re: Equipment Sharing Agreement

Background information:

The City of Kaukauna had previously entered into an intergovernmental Equipment Sharing Agreement in 2023. That agreement expired at the end of 2024, but there have been renewed conversations and interest among area fire chiefs to renew it.

The purpose of this agreement is to formalize long-standing and informal sharing of fire and EMS apparatus and related equipment. The agreement establishes a clear framework for the occasional and temporary sharing of equipment to support effective fire and EMS operations among participating municipalities. The renewed document maintains the same provisions as the prior agreement but removes the fixed expiration date, with the understanding that any municipality may terminate for any reason by giving thirty (30) days written notice.

Strategic Plan:

Create a Community of Choice

Maintaining reliable and consistent fire and EMS services through cooperative sharing of apparatus and equipment supports this objective.

Enhance Internal and External Communication

This agreement also advances this objective by formalizing expectations, roles, and responsibilities between the City of Kaukauna and area fire departments. It clearly documents the terms, improves transparency, and supports intergovernmental collaboration.

Budget:

None

Staff Recommended Action:

Forward to the Common Council for approval and authorization to enter into this agreement.