



## COUNCIL PROCEEDINGS - COUNCIL CHAMBERS – KAUKAUNA, WISCONSIN – JULY 19, 2022

Pursuant to adjournment on July 5, 2022, meeting of the Common Council of the City of Kaukauna was called to order by Mayor Penterman at 7:00 P.M. on Tuesday, July 19, 2022.

Roll call present: Antoine, Coenen (via ZOOM), DeCoster, Eggleston, Kilgas (via ZOOM), Moore, Schell, and Thiele.

Also present: Attorney Davidson, DPW/Eng. Neumeier, Planner Stephenson, Asst. Fire Chief Schneider, Police Chief Graff, Fin. Dir. Van Rossum, HR Dir. Swaney, Com. Enrich. Ser. Dir. Vosters, Lib. Dir. Thiem-Menning, Adm. Coord. Brouch, Boardman & Clark representatives Jarod Smith and Lori Kozda, Raftelis Attorney William Stannard, and interested citizens.

One minute of silent prayer and the Pledge of Allegiance to the American Flag observed by the assembly.

Motion by Moore, seconded by Antoine to adopt the minutes of the Common Council meeting of July 5, 2022.

All Ald. voted aye.

Motion carried.

### PRESENTATION OF LETTERS, PETITIONS, REMONSTRANCES, MEMORIALS, AND ACCOUNTS

#### **Bills Payable**

Motion by Moore, seconded by Schell to pay bills out of the proper accounts.

All Ald. voted aye.

Motion carried.

### PUBLIC APPEARANCES

No one appeared.

Motion by Moore, seconded by Eggleston to go out of order and take up item 9a Adjourn to Closed Session Pursuant to State Statute 19.85(1)(g) with respect to litigation in which it is or is likely to become involved.

All Ald. voted aye.

Motion carried.

**Adjourn to Closed Session Pursuant to State Statute 19.85(1)(g) with respect to litigation in which it is or is likely to become involved.**

Motion by Moore, seconded by Eggleston to adjourn to Closed Session Pursuant to State Statute 19.85(1)(g) with respect to litigation in which it is or is likely to become involved.

Roll call vote: Antoine-aye, Coenen-aye, DeCoster-aye, Eggleston-aye, Kilgas-aye, Moore-aye, Schell-aye, Thiele-aye.  
Motion carried.

Adjourned to closed session at 7:05 p.m.

Motion by Antoine, seconded by Moore to return to open session for possible action.  
All Ald. voted aye.  
Motion carried.

Returned to open session at 7:29 p.m.

Motion by Moore, seconded by Thiele to accept the report from Raftelis and draft PFC complaint and authorize the Common Council for the City to present such documents to the HOVMSD and begin negotiations over cost allocations for the interceptor project.  
Roll call vote: Coenen-aye, DeCoster-aye, Eggleston-aye, Kilgas-aye, Moore-aye, Schell-aye, Thiele-aye, Antoine-aye.  
Motion carried.

## **BUSINESS PRESENTED BY THE MAYOR**

Mayor Penterman introduced new Administrative Coordinator Megan Brouch who replaced Karen Koch due to retirement.

**Appointment of Megan Brouch to the Board of Canvassers to replace Karen Koch for the remainder of her term ending 12-31-22.**

Motion by Moore, seconded by Antoine to appoint Megan Brouch to the Board of Canvassers to replace Karen Koch for the remainder of her term ending 12-31-22.  
All Ald. voted aye.  
Motion carried.

**Appointment of Megan Brouch to the Kaukauna Veterans Memorial Park Association to replace Karen Koch.**

Motion by DeCoster, seconded by Eggleston to appoint Megan Brouch to the Kaukauna Veterans Memorial Park Association to replace Karen Koch.  
All Ald. voted aye.  
Motion carried.

## **2023 Budget Process and Approval Schedule.**

The 2023 Budget Preparation and Approval Process Schedule was provided.

Motion by Moore, seconded by Antoine to receive and place on file the 2023 Budget Preparation and Approval Process Schedule.  
All Ald. voted aye.  
Motion carried.

## **REPORTS OF STANDING AND SPECIAL COMMITTEES**

**Health & Recreation Committee Meeting Minutes of July 19, 2022.**  
**HEALTH AND RECREATION COMMITTEE**

A meeting of the Health and Recreation Committee was called to order by Chairman Eggleston on Tuesday, July 19, 2022 at 6:30 P.M.

Members present: Antoine, DeCoster, Eggleston, and Kilgas.

Also present: Mayor Penterman, Ald. Coenen, Moore, Thiele, Attorney Davidson, DPW/Eng. Neumeier, Police Chief Graff, Com. Enrich. Serv. Dir. Vosters and interested citizens.

**1. Correspondence – None.**

**2. Discussion Topics.**

**a. Request for live animals on park property, submitted by Patricia DeGoey, Friends of the Grignon Mansion for August 14, 20, and 21, 2022 at Grignon Mansion grounds.**

Ald. Kilgas asked about liability insurance for this event. Community Enrichment Services Director Vosters and Attorney Davidson stated this is a City event on City property so the City's insurance policy would cover this event.

Motion by DeCoster, seconded by Antoine to grant the request for live animals on park property, submitted by Patricia DeGoey, Friends of the Grignon Mansion for August 14, 20, and 21, 2022 at Grignon Mansion grounds.

All members voted aye.

Motion carried.

**b. Request for amplified music to Patricia DeGoey, Friends of Grignon Mansion, on August 14, 2022 at Grignon Mansion grounds from 10 am to 3 pm.**

Motion by DeCoster, seconded by Antoine to grant the request for amplified music to Patricia DeGoey, Friends of Grignon Mansion, on August 14, 2022 at Grignon Mansion grounds from 10 am to 3 pm.

All members voted aye.

Motion carried.

**c. Request for amplified music to Brenda Lee Cole, Kaukauna Coffee and Tea for a book signing on July 30, 2022 at Friends and Family Sculpture Garden.**

Motion by DeCoster, seconded by Antoine to grant the request for amplified music to Brenda Lee Cole, Kaukauna Coffee and Tea for a book signing on July 30, 2022 at Friends and Family Sculpture Garden.

All members voted aye.

Motion carried.

**d. Request for amplified music to Sean Ryan for "Bike to the Beat" 2022 event, Grignon Mansion and Kaukauna Athletic Fields, on August 6, 2022 from 7:00 am to 3:00 pm.**

Motion by DeCoster, seconded by Kilgas to grant the request for amplified music to Sean Ryan for "Bike to the Beat" 2022 event, Grignon Mansion and Kaukauna Athletic Fields, on August 6, 2022 from 7:00 am to 3:00 pm.

All members voted aye.

Motion carried.

- e. **Request for amplified music to Marty DeCoster on September 17, 2022 from 2 -11 pm for the annual Wisconsin Ave. Fall Block Party.**

Motion by Antoine, seconded by Kilgas to grant the request for amplified music to Marty DeCoster on September 17, 2022 from 2 -11 pm for the annual Wisconsin Ave. Fall Block Party.

3-ayes, 1-abstain (DeCoster)

Motion carried.

- f. **Temporary Class "B" License to Kaukauna Athletic Club on September 17, 2022 for the Wisconsin Avenue Block Party.**

Motion by Antoine, seconded by Kilgas to grant the temporary Class "B" License to Kaukauna Athletic Club on September 17, 2022 for the Wisconsin Avenue Block Party.

3-ayes, 1-abstain (DeCoster)

Motion carried.

### **3. General Matters – None.**

### **4. Adjourn.**

Motion made by Antoine, seconded by DeCoster to adjourn.

All members voted aye.

Motion carried.

Meeting adjourned at 6:41 P.M.

Sally Kenney

Clerk

Motion by Eggleston, seconded by Antoine to adopt the Health & Recreation Committee Meeting Minutes of July 19, 2022.

All Ald. voted aye.

Motion carried.

#### **Plan Commission Meeting Minutes of June 16, 2022.**

Motion by Moore, seconded by Schell to receive and place on file the Plan Commission Meeting Minutes of June 16, 2022.

All Ald. voted aye.

Motion carried.

#### **Kaukauna Public Library Board Meeting Minutes of April 26, 2022.**

Motion by Kilgas, seconded by Moore to receive and place on file the Kaukauna Public Library Board Meeting Minutes of April 26, 2022.

All Ald. voted aye.

Motion carried.

#### **Kaukauna Public Library Board Meeting Minutes of May 24, 2022.**

Motion by Kilgas, seconded by Eggleston to receive and place on file the Kaukauna Public Library Board Meeting Minutes of May 24, 2022.

All Ald. voted aye.

Motion carried.

**Grignon Mansion Board Meeting Minutes of May 23, 2022.**

Motion by Thiele, seconded by Schell to receive and place on file the Grignon Mansion Board Meeting Minutes of May 23, 2022.

All Ald. voted aye.

Motion carried.

**Heart of the Valley Metropolitan Sewerage District Regular Meeting Minutes of June 14, 2022.**

Motion by Moore, seconded by DeCoster to receive and place on file the Heart of the Valley Metropolitan Sewerage District Regular Meeting Minutes of June 14, 2022.

All Ald. voted aye.

Motion carried.

**Heart of the Valley Metropolitan Sewerage District Special Community Meeting Minutes of June 29, 2022.**

Motion by Moore, seconded by Antoine to receive and place on file the Heart of the Valley Metropolitan Sewerage District Special Community Meeting Minutes of June 29, 2022.

All Ald. voted aye.

Motion carried.

**Operators/Bartenders License**

The following applicants have applied for an operator's license for the license year 2022-2024 and have been recommended for approval based on their record check by the police department:

Hoijer	Marie	E.	216 Klein St.	Kaukauna
Krause	Dalene	L.	W4458 Moore Rd.	Hilbert
Rice	David	W.	215 ½ W. Wisconsin Ave.	Kaukauna
Sampson	Crystal	A.	124 Kayla St.	Combined Locks
VanderHeiden	Samantha	A.	102 S. Midpark Dr.	Appleton

Motion by Eggleston, seconded by Schell to approve the operator/bartender licenses.

All Ald. voted aye.

Motion carried.

**REPORTS OF CITY OFFICERS**

**Fire Report**

Motion by Moore, seconded by Eggleston to receive and place on file the June 2022 Fire Report.

All Ald. voted aye.

Motion carried.

**Ambulance Report**

Motion by Moore, seconded by Antoine to receive and place on file the June 2022 Ambulance Report.

All Ald. voted aye.

Motion carried.

**Police Report**

Motion made by Moore, seconded by DeCoster to receive and place on file the June 2022 Police Report.

All Ald. voted aye.

Motion carried.

**Municipal Court Report**

Motion made by Moore, seconded by Thiele to receive and place on file the June 2022 Municipal Court Report.

All Ald. voted aye.

Motion carried.

**Clerk-Treasurer's Deposit Report**

Motion by Moore, seconded by Thiele to receive and place on file the June 2022 Clerk-Treasurer's Deposit Report.

All Ald. voted aye.

Motion carried.

**Building Permit Summary Report**

Motion made by Moore, seconded by Schell to receive and place on file the June 2022 Building Permit Summary Report.

All Ald. voted aye.

Motion carried.

**Performance Review Updates.**

HR Director Swaney gave an update on the timeline and format for annual performance reviews. Questions from the Council were answered.

**PRESENTATION OF ORDINANCES AND RESOLUTIONS**

None.

**CLOSED SESSION****Adjourn to Closed Session Pursuant to State Statute 19.85(1)(e) to discuss disposition of public funds - 222 Lawe Street.**

Motion by Moore, seconded by Schell to adjourn to Closed Session Pursuant to State Statute 19.85(1)(e) to discuss disposition of public funds - 222 Lawe Street.

All Ald. voted aye.

Motion carried.

Adjourned to closed session at 7:52 p.m.

Motion by DeCoster, seconded by Eggleston to return to open session for possible action.

All Ald. voted aye.

Motion carried.

Returned to open session at 8:05 p.m.

Motion by Moore, seconded by Antione to authorize the Mayor to enter into an agreement with Dreamville Kaukauna, LLC for the development of additional residential units at 222 Lawe Street.  
All Ald. voted aye.  
Motion carried.

**Adjourn to Closed Session Pursuant to State Statute 19.85(1)(e) to discuss specific public business.**

Motion by Moore, seconded by Eggleston to adjourn to Closed Session Pursuant to State Statute 19.85(1)(e) to discuss specific public business.  
All Ald. voted aye.  
Motion carried.

Adjourned to closed session at 8:07 p.m.

Motion by Moore, seconded by Schell to return to open session for possible action.  
All Ald. voted aye.  
Motion carried.

Returned to open session at 8:21 p.m.

Motion by Moore, seconded by Antoine to authorize the City of Kaukauna to enter into talks with surrounding service areas to begin charging \$20 per capita for ambulance services.  
All Ald. voted aye.  
Motion carried.

**CONSIDERATION OF MISCELLANEOUS BUSINESS**

Ald. Thiele thanked the Kaukauna Fire Department for responding to the large fire which took place in Combined Locks recently.

**ADJOURN**

Motion by Thiele, seconded by DeCoster to adjourn.  
All Ald. voted aye.  
Motion carried.

Meeting adjourned at 8:24 p.m.

Sally Kenney, Clerk

