



COUNCIL PROCEEDINGS - COUNCIL CHAMBERS – KAUKAUNA, WISCONSIN – APRIL 8, 2026

Pursuant to adjournment on March 17, 2026, a meeting of the Common Council of the City of Kaukauna was called to order by Mayor Penterman at 8:32 PM on Wednesday, April 8, 2026.

Roll call present: Antoine, DeCoster, Eggleston, Kilgas, Moore, Schell, Schumacher, and Thiele.

Also present: Mayor Penterman, Attorney Greenwood, DPW/Eng. Neumeier, Police Chief Graff, Mark. and Com. Manager Fencil (Zoom), HR Director Hodge (Zoom), Associate Planner Nelson (Zoom), and interested citizens.

One minute of silent prayer and the Pledge of Allegiance to the American Flag observed by the assembly.

PRESENTATION OF LETTERS, PETITIONS, REMONSTRANCES, MEMORIALS, AND ACCOUNTS

Motion by Moore, seconded by Schell to receive and place on file the letter from Philip Boivin Jr. All Ald. voted aye.
Motion carried.

PUBLIC APPEARANCES

BUSINESS PRESENTED BY THE MAYOR

Proclamation Have Small Talks to Prevent Underage Drinking.

Motion by Moore, seconded by Eggleston to suspend the rules and waive the reading of Proclamation Have Small Talks to Prevent Underage Drinking.

All Ald. Voted aye.

Motion carried.

Motion by Moore, seconded by DeCoster to receive and place on file the Proclamation Have Small Talks to Prevent Underage Drinking.

All Ald. Voted aye.

Motion carried.

Proclamation April - Deaf History Month.

Motion by Thiele, seconded by Kilgas to suspend the rules and waive the reading of Proclamation April - Deaf History Month.

All Ald. Voted aye.

Motion carried.

Motion by Antoine, seconded by Kilgas to receive and place on file the Proclamation April - Deaf History Month.

All Ald. Voted aye.

Motion carried.

Proclamation National Library Week April 19-25, 2026.

Motion by Kilgas, seconded by Moore to suspend the rules and waive the reading of Proclamation National Library Week April 19-25, 2026.

Motion by Schumacher, seconded by DeCoster to receive and place on file the Proclamation National Library Week April 19-25, 2026.

All Ald. Voted aye.

Motion carried.

CONSENT AGENDA

Board of Public Works Meeting Minutes of April 8, 2026.

Finance and Personnel Committee Meeting Minutes of April 8, 2026.

Legislative Committee Meeting Minutes of April 8, 2026.

Common Council Meeting Minutes of March 17, 2026.

Industrial Park Commission Meeting Minutes of March 4, 2026.

Item removed by Alder Moore and taken up separately.

Redevelopment Authority Meeting Minutes of February 26, 2026.

1000 Islands Environmental Center Committee Meeting Minutes of February 19, 2026.

Plan Commission Meeting Minutes of February 19, 2026.

Joint Review Board Meeting Minutes of September 3, 2025.

Joint Review Board Meeting Minutes of August 27, 2024.

Bills Payable.

Motion by Moore, seconded by Thiele, to adopt the remaining items of the consent agenda.

All Ald. Voted aye.

Motion carried.

Industrial Park Commission Meeting Minutes of March 4, 2026.

Alder Moore made a comment regarding how the Industrial Park Commission has a committee of 9 but has been operating at 7. Alder Moore asked if the City Attorney could review whether any changes were needed for the committee to stay at 7 or if they should look for 2 more members.

Motion by Moore, seconded by Thiele, to approve the Industrial Park Commission Meeting Minutes of March 4, 2026.

All Ald. Voted aye.

Motion carried.

REPORTS OF STANDING AND SPECIAL COMMITTEES

Operator (Bartender) Licenses.

The following applicant has applied for an operator's license for the license year 2024-2026 and has been recommended for approval based on their record check by the police department:

Douglas	R	Angela	Hortonville
Sanders	A	Fallon	Kaukauna
Goffard	L	Jenine	Appleton
Sweatt	J	Stephanie	Dale
Tenor	M	Lance	Neenah

Motion by DeCoster, seconded by Schell, to approve the operator/bartender license as listed.
All Ald. Voted aye.
Motion carried.

REPORTS OF CITY OFFICERS

Wisconsin Department of Transportation – Right-of-way acquisition for Interstate 41- Kaukauna Utilities.

Wisconsin Department of Transportation (WisDOT) has completed a Transportation Project Plat (TPP) for Project 1130-63-21, I-41, Outagamie & Brown Counties. The TPP identifies a small area of land adjacent to the I-41 project currently owned by the City of Kaukauna that are necessary for DOT to acquire to complete said project. The cover letter and TPP is enclosed for your review. Parcel 332 is located on Parcel 32209590. The parcel is the location of a Kaukauna Utilities (KU) Electric Substation. The area of note is the northwest corner of the lot. Total Fee area is 840 sq ft. The Utility Commission approved the sale of this property contingent upon the DOT providing considerations for the fence.

2025 Annual Police Report.

Police Chief Graff presented the 2025 Annual Police Report. Chief Graff highlighted the upcoming drug take back event, which will occur on April 25, 2026, from 10 AM to 1 PM. Chief Graff also mentioned the Police Department open house, which will be on May 13, 2026, from 5 PM to 6:30 PM.

Motion by Thiele, seconded by Kilgas to receive and place on file the 2025 Annual Police Report.
All Ald. Voted aye.
Motion carried.

Status of Finance Director Search.

Motion by Moore, seconded by Antoine to direct the Human Resources department to change the description of the Finance Director and the pay at the recommended pay grade of 25, step 4 and backfill the accountant position at the grade 17 pay range.

Motion failed (7-1)

Motion by Moore, seconded Thiele by direct Human Resources to change the description of the Finance Director and the pay at the recommended pay grade 25 and backfill the accountant position at the grade 17 pay range.

All Ald. Voted aye.

Motion carried.

Interim Pay for Ashley Roehl.

Motion by Moore, seconded by Kilgas to pull item 9d, Interim Pay for Ashley Roehl.

Motion carried (7-1)

TID 6 Termination.

Established on May 2, 2006, Tax Increment District (TID) No. 6 has reached the end of its allowable statutory life and is required to be closed in accordance with Wisconsin Department of Revenue (DOR) Tax Increment Financing regulations. This is not an elective or early closure, rather, it is a required action based on the age of the district. Under DOR rules, the City's Common Council must adopt a TID closure resolution no later than May 2, 2026. Staff is recommending that the resolution not be adopted prior to April 15, 2026, as an earlier adoption would result in the City forfeiting the final year of tax increment otherwise available in calendar year 2027. Adopting the resolution within this statutory window allows the City to receive the full, final year of increment before closure takes effect. The Joint Review Board is recommending that the resolution terminating TID 6 is passed at this April 8 meeting and that the date on the resolution is updated accordingly.

Alders were wondering if the Joint Review Board could be overruled on their recommendation. Former Finance Director Will Van Rossum had recommended that the termination of TID 6 happen at the April 21, 2026, Common Council meeting and alders were concerned about approving the TID 6 termination before that date, knowing what Van Rossum's recommendations were. Attorney Greenwood suggested coming back to this item, so he could look into what level of authority the Joint Review Board has or if they are delegated as a recommendation body.

Motion by Eggleston, seconded by Schell to go out of order and take this item up at a later time.
All Ald. Voted aye.
Motion carried.

Street Vacation Request - Calmes.

Randy Calmes, owner of parcels 322095712 and 322095713 in the City of Kaukauna, is requesting a vacation of a 66' wide planned road that is located between his two parcels. It appears that this street was originally intended to cut through what is now the Commerce Crossing Business Park before the majority of the planned road was vacated in the late 1980s. A section of the road continues into the Town of Vandebroek, and Mr. Calmes has been working with the Town to have this section vacated as well.

Motion by Moore, seconded by Antoine, to recommend that this item is referred to Plan Commission for review and recommendation.
All Ald. Voted aye.
Motion carried.

PRESENTATION OF ORDINANCES AND RESOLUTIONS

Resolution 2026-5504 Resolution Authorizing the Sale of Real Estate to the Wisconsin Department of Transportation - Kaukauna Utilities.

Motion by Moore, seconded by Thiele to suspend the rules and waive the reading of Resolution 2026-5504 Resolution Authorizing the Sale of Real Estate to the Wisconsin Department of Transportation - Kaukauna Utilities.

All Ald. Voted aye.
Motion carried.

Motion by Moore, seconded by Eggleston to adopt Resolution 2026-5504 Resolution Authorizing the Sale of Real Estate to the Wisconsin Department of Transportation - Kaukauna Utilities.

All Ald. Voted aye.
Motion carried.

Resolution 2026-5505 Resolution Vacating a Railroad Spurr Easement on Lot 1 of CSM 3313, Parcel 322092401.

Motion by Moore, seconded by Schumacher to suspend the rules and waive the reading of Resolution 2026-5505 Resolution Vacating a Railroad Spurr Easement on Lot 1 of CSM 3313, Parcel 322092401.

All Ald. Voted aye.

Motion carried.

Motion by Moore, seconded by Eggleston to adopt Resolution 2026-5505 Resolution Vacating a Railroad Spurr Easement on Lot 1 of CSM 3313, Parcel 322092401, with the recommendations from the Board of Public Works.

All Ald. Voted aye.

Motion carried.

Resolution 2026-5506 Resolution Authorizing the Issuance and Establishing Parameters for the Sale of not to Exceed \$20,000,000 Waterworks System Revenue Bond Anticipation Notes.

Motion by Moore, seconded by Schumacher to suspend the rules and waive the reading of Resolution 2026-5506 Resolution Authorizing the Issuance and Establishing Parameters for the Sale of not to Exceed \$20,000,000 Waterworks System Revenue Bond Anticipation Notes.

All Ald. Voted aye.

Motion carried.

Motion by Moore, seconded by Thiele to adopt Resolution 2026-5506 Resolution Authorizing the Issuance and Establishing Parameters for the Sale of not to Exceed \$20,000,000 Waterworks System Revenue Bond Anticipation Notes.

All Ald. Voted aye.

Motion carried.

Motion by Moore, seconded by Kilgas to go out of order and take up item 10e, Ordinance 1954-2026 Ordinance Repealing and Replacing Section 7.09 Neighborhood Electric Vehicles and other Motorized Vehicles.

All Ald. Voted aye.

Motion carried.

Ordinance 1954-2026 Ordinance Repealing and Replacing Section 7.09 Neighborhood Electric Vehicles and other Motorized Vehicles.

Motion by Moore, seconded by Schumacher to suspend the rules and waive the reading of Ordinance 1954-2026 Ordinance Repealing and Replacing Section 7.09 Neighborhood Electric Vehicles and other Motorized Vehicles.

All Ald. Voted aye.

Motion carried.

Motion by Moore, seconded by Schell to adopt Ordinance 1954-2026 Ordinance Repealing and Replacing Section 7.09 Neighborhood Electric Vehicles and other Motorized Vehicles.

All Ald. Voted aye.

Motion carried.

ALDER REQUESTS FOR DISCUSSION AT THE NEXT COMMON COUNCIL MEETING

Alder Antoine requested an update on the Reserve and Alder Thiele requested a discussion on interim pay for any employees performing extra duties.

Motion by Moore, seconded by Antoine, to go back into order and take up item 9e, TID 6 termination.

All Ald. Voted aye.
Motion carried.

TID 6 Termination.

Attorney Greenwood looked further into the Joint Review Board's authority. Greenwood stated that as long as the city is closing TID 6 within the statutorily required timeframe, the Common Council can terminate TID 6 on April 21, 2026. The Common Council is not bound by the Joint Review Board's decision, which recommended that TID 6 close at the April 8, 2026, Common Council meeting.

Resolution 2026-5507 Resolution Terminating Tax Increment District (TID) No. 6.

Item pulled due to no action on item 9e, TID 6 termination.

CLOSED SESSION

Adjourn to Closed Session Pursuant to State Statute 19.85(1)(e) for deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive bargaining reasons require a closed session – Dreamville Update.

Motion by Moore, seconded by Thiele to adjourn to Closed Session Pursuant to State Statute 19.85(1)(e) for deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive bargaining reasons require a closed session – Dreamville Update.

All Ald. voted aye.
Motion carried.

Adjourned to closed session at 9:25 PM.

Return to Open Session for possible action.

Motion by Moore, seconded by Schell to return to open session.
All Ald. voted aye.
Motion carried.

Returned to open session at 9:35 PM.

Adjourn to Closed Session Pursuant to State Statute 19.85(1)(e) for deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive bargaining reasons require a closed session – Commerce Crossing Business Park Parcel 322095604.

Motion by Moore, seconded by DeCoster to adjourn to Closed Session Pursuant to State Statute 19.85(1)(e) for deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive bargaining reasons require a closed session – Commerce Crossing Business Park Parcel 322095604.

All Ald. voted aye.
Motion carried.

Adjourned to closed session at 9:36 PM.

Return to Open Session for possible action.

Motion by Moore, seconded by DeCoster to return to open session.

All Ald. voted aye.
Motion carried.

Returned to open session at 9:45 PM.

Motion by Moore, seconded by Eggleston to approve the counteroffer for parcel 322095604.
All Ald. Voted aye.
Motion carried.

Motion by Moore, seconded by Thiele, to approve the developer's agreement with Innovative Growth LLC with the recommendation valuation changes by staff and authorize the Mayor to sign.
All Ald. Voted aye.
Motion carried.

Motion by Moore, seconded by Schell to return to item 9e, TID 6 termination.
All Ald. Voted aye.
Motion carried.

Motion by Antoine, seconded by Schell, that the resolution terminating TID 6 is postponed until the next Common Council meeting on April 21, 2026.
All Ald. Voted aye.
Motion carried.

Motion by Eggleston, seconded by DeCoster to return to item 13.
All Ald. Voted aye.
Motion carried.

ADJOURN

Motion by DeCoster, seconded by Moore to adjourn.
All Ald. voted aye.
Motion carried.

Meeting adjourned at 9:58 PM

Kayla Nessmann, Clerk

