



To: Kaukauna Public Library Board of Trustees
From: Library Director Ashley Thiem-Menning
Date: 4/20/2022
Re: New Policy

The City Attorney has reviewed the Internet Access Policy and has recommended no changes. As we continue to review, create, and update policy, the City Attorney will continue to review these policies for us. Once we complete the policy handbook we will create an annual schedule for updating these policies so they are reviewed on a regular basis.

One of our many 2022 goals is to clean up library handbooks. In its entirety, the library handbook currently has policies, procedures, and a library version of the City handbook for personnel. In 2022, we will ensure that all policies have been updated and will adopt the City handbook with an addendum at the end where statute 43 would be pertinent to the City personnel policies.

We will continue to follow City policies and use City forms and procedures whenever possible.

