



MEMO

Finance

To: Common Council
From: Finance Director (William Van Rossum)
Date: 07/15/2024
Re: Refunding Taxes to Kaukauna Housing Authority for Parcel 323026000

Background information:

The Kaukauna Housing Authority recently acquired the property identified as parcel 323026000. As a tax-exempt entity, they should not have incurred property taxes on this parcel. However, a delay in submitting the required tax-exempt forms resulted in a tax bill being issued and paid. The City of Kaukauna now needs to refund the total amount of \$7,297.62 to the Kaukauna Housing Authority, of which the City will be reimbursed \$3,705.15.

To resolve this, the City will issue the refund and then submit the PC-201 form to the Wisconsin Department of Revenue (DOR) to request reimbursement of the taxes from other jurisdictions. The DOR is expected to process and confirm the reimbursement by October, with funds being received from the other taxing jurisdictions by December 2024. It is recommended that the Finance and Personnel Committee approve the refund and authorize the submission of the PC-201 form to the DOR.

Strategic Plan: This topic isn't related to the strategic plan

Budget: This will impact the 2024 budget \$3,592.45

Staff Recommended Action:

A motion to approve the refund to owner of parcel 323026000 for the full tax bill of \$7,297.62 and submit the PC-201 form for reimbursement.

Parcel #: **PAY 1ST INSTALLMENT - \$ 3,648.82**
 323026000
 KAUKAUNA
OR
PAY FULL PAYMENT - \$ 7,297.62
 Bill #: 778640
BY Jan 31, 2024

Parcel #: **PAY 2ND INSTALLMENT - \$ 3,648.80**
 323026000
 KAUKAUNA
DUE BY July 31, 2024
 Bill #: 778640
 REMEMBER TO PAY TIMELY
 TO AVOID INTEREST PENALTY

SEND THIS STUB AND MAKE CHECK PAYABLE TO:
 CITY OF KAUKAUNA
 WILL VAN ROSSUM, TREASURER
 144 W SECOND ST, PO BOX 890
 KAUKAUNA, WI 54130

SEND THIS STUB AND MAKE CHECK PAYABLE TO:
 OUTAGAMIE COUNTY TREASURER
 320 S. WALNUT STREET
 APPLETON, WI 54911



If receipt is needed send a self addressed stamped envelope



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CITY OF KAUKAUNA

PAYMENT OPTIONS INCLUDE:

- Online: www.cityofkaukauna.com/pay-online
- US Postal Mail
- Payment Box near main entrance at 144 W 2nd St
- Municipal Service Building (MSB) M-F(8a-4 pm)
- **Note MSB will be closed Dec. 25 & Jan. 1**
- Bank of Kaukauna at: 264 W Wisconsin Ave M-F(9a-4p)

DOG LICENSES CAN BE PURCHASED ON OUR WEBSITE.

Shovel your sidewalks within 48hrs of Snowfall to avoid an ordinance violation fine.

**OUTAGAMIE COUNTY
 AFTER JANUARY 31ST – PAY COUNTY**

AFTER JANUARY 31ST PAYMENTS MADE:
www.outagamie.org or 920-832-5065 - Press 1

**IS THIS YOUR PRIMARY RESIDENCE?
 CHECK FOR LOTTERY & GAMING CREDIT**

Sign up!! **LAND NOTIFICATION – Fraud Alert Program**
 Details at www.Outagamie.org – Register of Deeds

FOR INFORMATION PURPOSES ONLY • Voter Approved Temporary Tax Increases

Taxing Jurisdiction	Total Additional Taxes	Total Additional Taxes Applied to Property	Year Increase Ends	Taxing Jurisdiction	Total Additional Taxes	Total Additional Taxes Applied to Property	Year Increase Ends

KAUKAUNA HOUSING AUTHORITY

**STATE OF WISCONSIN - OUTAGAMIE COUNTY
 REAL ESTATE TAX BILL FOR 2023**

**Bill No. 778640
 Parcel No. 323026000**

Property Address: 109 W ELEVENTH ST

Assessed Value Land	Assd. Value Improve	Tot. Assessed Value	Ave. Assmt. Ratio	Est. Fair Mkt. Land	Est. Fair Mkt. Improve	Total Est. Fair Mkt.	A star in this box means unpaid prior years taxes		
66,400	296,600	363,000	0.8274112500	80,300	358,500	438,800			
TAXING JURISDICTION		2022	2023	2022	2023	NET PROPERTY TAX \$ 7,297.62			
		Est. State Aids Allocated Tax Dist.	Est. State Aids Allocated Tax Dist.	Net Tax	Net Tax		% Tax Change		
COUNTY		428,068	526,923	1,216.14	1,246.80		2.5%		
LOCAL		3,650,192	4,403,508	3,423.14	3,592.45		4.9%		
KAUKAUNA SCH		18,767,652	20,505,751	1,884.21	2,189.80		16.2%		
FOX VALLEY TECH		1,230,425	1,264,329	309.28	323.78		4.7%		
VALLEY M SEWER		0	0	0.00	0.00				
TOTAL		24,076,337	26,700,511	6,832.77	7,352.83	7.6%			
FIRST DOLLAR CREDIT				-51.11	-55.21	8.0%			
LOTTERY AND GAMING CREDIT				0.00	0.00	0.0%			
NET PROPERTY TAX				6,781.66	7,297.62	7.6%			
School taxes reduced by school levy tax credit \$ 501.06		Important: This description is for property tax bill only and may not be a full legal description				Net Assessed Value Rate (Does NOT reflect Credits) 0.02025575	Warning: If not paid by due dates, installments option is lost and total tax is delinquent subject to interest (see reverse).		
						Total Due	FOR FULL PAYMENT BY		
						Jan 31, 2024	\$ 7,297.62		

Sec. 22, T21N, R18E
 BARNARD JACOBS ADDN LOTS 2, 3, 4, 5, 6, 7, 8, 9, 10, 11, 12 BLK 4 LY S OF PRESENT 11TH ST ALSO VAC ST LY W OF LOT 8 & PRT VAC 12TH ST LY S OF LOTS 8 THRU 12 & VAC ALLEY BETW SD LOTS

PRESORTED
 FIRST CLASS MAIL
 U.S. POSTAGE PAID
 UMS

FROM CITY OF KAUKAUNA
 WILL VAN ROSSUM, TREASURER
 144 W SECOND ST, PO BOX 890
 KAUKAUNA, WI 54130

ADDRESS SERVICE REQUESTED

IMPORTANT REMINDER
 FIRST INSTALLMENT OR PAYMENT IN FULL

MUST BE MADE BY - Jan 31, 2024

Tax Statement

**323026000
 KAUKAUNA HOUSING AUTHORITY
 125 W TENTH ST
 KAUKAUNA WI 54130**