

1000 ISLANDS ENVIRONMENTAL CENTER COMMITTEE

City of Kaukauna

Nature Center Building

1000 Beaulieu Court, Kaukauna



Thursday, April 20, 2023 at 6:30 PM

MINUTES

In-Person

I. Call to Order

Pautz called meeting to order at 6:30 PM

II. Roll Call - Verification of a quorum

Members Present: Carlson, Manion, Jakel, Pautz, White, Breitzman, Van Berkel

Also Present: Nowak

A quorum is present

III. Public Appearances

None

IV. Reading and Approval Minutes

a. 1000 Islands Environmental Center Minutes of March 16, 2023

Van Berkel made a motion to waive the reading of the minutes and approve the March 16, 2023 Committee Meeting minutes. Seconded by Breitzman. Motion carried.

V. Financial Report

a. February Financial Report

Van Berkel inquired about the contractual services budget and why the February actual was more than the year to date total. Nowak explained it was due to a refund. Van Berkel also inquired about revenue accounts that combine to make up the \$20,000 in donations for 2023. Nowak explained that only unrestricted donations and the annual budget contribution from the Friends of 1000 Islands contributes towards the \$20,000. Manion made a motion to approve the February 2023 Financial Report. Seconded by Jakel. Motion carried.

b. March Financial Report

Van Berkel made a motion to approve the March 2023 Financial Report. Seconded by Carlson. Motion carried. Pautz inquired about the negative amount in the Building Rental (Non-Taxable) account. Nowak informed the group that this is a rental deposit that was returned.

VI. Correspondence

Nowak read a Thank You note from Bob and Deb Jakel for the sympathy card and Ronald McDonald House donation for Deb Jakel's mom who recently passed.

Nowak shared donations that were received the from Kaukauna Lions Club and Fox Valley Bass Club for use of the Nature Center building.

Memorial donations were made on behalf of Dave Willer, Raymond Driessen Jr, Dave Egan and Paula Zwicker.

VII. The Friends of 1000 Islands Report

Carlson provided an update on the upcoming Art Fair. They are still looking for baked goods for the bake sale. At their last meeting, the Friends agreed to support the purchase of new office furniture for the Administrative Assistant office and is giving \$500 towards publishing costs for the goat children's book that the Goat Team has been working on. The Pancake & Porkie Breakfast was a success with 370 tickets sold and profits totaled over \$2000.

VIII. Naturalist Report

a. March Naturalist Report

Nowak provided an update on Jabber and the cost and shelf-life of his medicine. Van Berkel noted that the number of birds lost since the 1970's should be 3 billion, not 3 million. Carlson made a motion to receive and place on file the March 2023 Naturalist Report. Seconded by Breitzman. Motion carried.

b. 1st Quarter 2023 Usage Report

Carlson made a motion to receive and place on file the 1st Quarter 2023 Usage Report. Seconded by Breitzman. Motion carried.

IX. Committee Reports

a. Administrative/Finance Committee Reports

Van Berkel shared that the Administrative/Finance Sub-Committee met earlier this week. The group discussed an updated fee schedule to bring fees more in line with other nature centers. They also discussed the possibility of starting a 1000 Islands Foundation. Nowak is gathering some additional information to bring back to the Sub-Committee. The hope is to find alternate ways to manage the endowment which is currently held by the City and restricted by state statutes.

b. Education Committee Report

The Education Sub-Committee has not met.

c. Building & Grounds Committee Reports

The Building & Grounds Sub-Committee has not met.

X. Old Business

a. 2023-2027 Strategic Plan

Nowak gave a background on the strategic planning process. Committee members provided feedback and listed some corrections needed prior to printing. Manion made a motion to approve the 2023-2027 Strategic Plan Report with the necessary corrections. Seconded by White. Motion carried. Nowak will make corrections, have the document printed and share with Common Council.

XI. New Business

XII. Good of the Center

Nowak shared the news that 313 Dodge is donating a portion of beverage sales during their food truck Tuesdays throughout the summer. Jakel mentioned that the sign-up is now open to volunteer in the beer tent at the Electric City experience. Volunteers can choose a charity to support through their volunteer time. Carlson shared that we now have an eagle mascot costume that will be used for special events. The costume was purchased by the Friends group.

XIII. Next Meeting - Thursday, May 18, 2023

XIV. Adjournment

There being no further business, White made a motion to adjourn. Breitzman seconded. Meeting adjourned at 7:22 PM

NOTICES

THIS MEETING IS ACCESSIBLE TO THE HANDICAPPED. IF REQUESTED THREE (3) DAYS PRIOR TO THE MEETING, A SIGN LANGUAGE INTERPRETER WILL BE MADE AVAILABLE AT NO CHARGE.

1000 Islands Environmental Center Mission Statement: To provide children, adults and families the knowledge and skills needed to build a sustainable balance among the environment, economy and community through education, conservation and recreation.